



**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

March 10, 2023

**VIA ZOOM
VIDEO CONFERENCE**

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

2022-2023

DATE	TIME	MEETING LOCATION*
Friday, July 8, 2022	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Aug 12, 2022	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Sept 9, 2022	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Oct 14, 2022	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Nov 18, 2022	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Dec 9, 2022	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Jan 13, 2023	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Feb 10, 2023	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, March 10, 2023	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, April 14, 2023	12:30 – 3:30 p.m.	ZOOM Video Conference
May 5-6, 2023	12:00 p.m. – 5:00 p.m. 8:00 a.m. – 3:00 p.m.	Board Retreat & Monthly Board Meeting Location: Winthrop, WA
June 4, 2023 June 6, 2023	9:00 a.m. – 12:00 p.m. 12:00 p.m. – 2:00 p.m.	Board Meeting Annual Business Meeting Location: Spokane, WA (at Spring Program)

AOC Staff: Stephanie Oyler

****All meeting locations are subject to change, with notice to members***

Updated: January 13, 2023

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DMCJA BOARD MEETING
FRIDAY, MARCH 10, 2023
12:30 PM – 3:30 PM
ZOOM VIDEO CONFERENCE

PRESIDENT RICK LEO

AGENDA	PAGE
1. Presentation – None	
2. General Business	
A. Minutes for February 10, 2023	1
B. Treasurer Report for January 2023 – Judge Anita Crawford-Willis	7
C. Special Fund Report for January 2023 – Judge Karl Williams	26
3. Liaison Reports	
A. Superior Court Judges’ Association (SCJA) – Judge Samuel Chung, President-Elect	
B. District and Municipal Court Management Association (DMCMA) – Kris Thompson	
C. Misdemeanant Probation Association (MPA) – Regina Alexander, Representative	
D. Washington State Association for Justice (WSAJ) – Mark O’Halloran	
E. Washington State Bar Association (WSBA) – Brent Williams-Ruth & Erik Kaeding	
F. Administrative Office of the Courts (AOC) – Dawn Marie Rubio, State Court Administrator	
G. Board for Judicial Administration (BJA) – Judge Tam Bui, Judge Dan Johnson, Judge Mary Logan, Judge Rebecca Robertson	
H. Judicial Information System Update (JIS) – Dexter Mejia, Court Business Officer Manager, AOC	
4. Standing Committee Reports	
A. Bylaws Committee Report – Judge Kristian Hedine	
B. Diversity Committee Report – Judge Willie Gregory	
C. DOL Liaison Committee Report – Judge Angelle Gerl	28/29
D. Education Committee Report – Judge Jeffrey R. Smith	
E. Judicial Assistance Services Program (JASP) – Judge Mary Logan	
F. Legislative Committee Report – Judge Kevin G. Ringus and Judge Whitney Rivera	30
G. Public Outreach Committee Report – Judge Michelle K. Gehlsen	
H. Rules Committee Report – Judge Catherine McDowall and Judge Wade Samuelson	
1. January 24, 2023 Rules Committee Meeting Minutes	31
I. Therapeutic Courts Committee Report – Judge Fred Gillings and Judge Jenifer Howson	
J. Conference Planning Committee Report – Judge Andrea Beall	36
K. Nominating Committee Report – Judge Charles Short	
1. Sample Ballot	37

5. Action Items	
A. Council on Independent Courts Policy and Procedures Manual Updates	
1. Redlined Version	38
2. Clean Copy	50
B. Incidental Fees for DMCJA Spring Program	
6. Discussion Items	
A. Fellow Members Workgroup Update: Memo Re: Granting Tribal and Other Judges Associate DMCJA Membership	56
B. Conference Planning Committee Request for Additional Funding	58
C. DMCJA Rules Committee letter to WSSC Rules re: CrRLJ 7.6	60
7. Information Items	
A. Response from Sharon Swanson re: Blake Questions	63
B. Save-the-Date Flyer: Why Can't We Be Friends? Improving Communication and Cooperation Between Courts and the Media, Friday May 12, 2023 in select cities	66
C. Upcoming Webinar: Fundamentals of "Masking" and Suspensions for CDL Holders in Washington Traffic and Criminal Courts, June 28, 2023 at 12:00 p.m. (online)	67
D. 2023 National Consortium on Racial & Ethnic Fairness in the Courts Annual Conference, May 21-24, 2023 in Seattle (hosted by Minority and Justice Commission)	68
E. The Racial Justice Organizational Assessment Tool for Courts from NCSC	
8. Other Business	
A. Attendee Information Sharing	
B. The next DMCJA Board meeting is scheduled for Friday, April 14, 2023 from 12:30 p.m. to 3:30 p.m. via Zoom video conference.	
9. Adjourn	



DMCJA Board of Governors Meeting
Friday, February 10, 2023 12:30 p.m. to 3:30 p.m.
Zoom Video Conference <https://wacourts.zoom.us/j/82910554410>

MEETING MINUTES

Members Present:

Chair, Judge Rick Leo
Judge Michael Frans
Judge Jessica Giner
Judge Jeffrey D. Goodwin
Judge Carolyn M. Jewett
Judge Catherine McDowall
Judge Kevin Ringus
Judge Whitney Rivera
Judge Charles D. Short
Judge Jeffrey Smith
Commissioner Paul Wohl
Judge Tam Bui, BJA Representative
Judge Rebecca Robertson, BJA Representative

Guests:

Judge Andrea Beall, Conf Planning Chair
Judge Valerie Bouffiou, Lynnwood Municipal Court
Judge Samuel Chung, SCJA
Judge Veronica Galván, Minority & Justice Commission
Judge Michelle Gehlsen, Public Outreach Co-Chair
Judge Angelle Gerl, DOL Liaison Chair
Judge Lisa Mansfield, Lakewood Municipal Court
Regina Alexander, MPA
Trish Kinlow, DMCMA Representative
Mark O'Halloran, WSAJ
Brent Williams-Ruth, WSBA
Margaret Yetter, DMCMA

Members Absent:

Judge Anita Crawford-Willis
Judge Lloyd Oaks
Judge Karl Williams
Judge Dan B. Johnson, BJA Representative
Judge Mary Logan, BJA Representative

AOC Staff:

Stephanie Oyler, Primary DMCJA Staff
Antoinette Bonsignore, DMCJA Policy Analyst
Carolyn Cole, Court Program Analyst
Brenden Higashi, DMCJA Policy Analyst
Laurie Sale, Court Program Specialist

CALL TO ORDER

Judge Rick Leo, District and Municipal Court Judges' Association (DMCJA) President, noted a quorum was present and called the DMCJA Board of Governors (Board) meeting to order at 12:32 p.m.

Judge Leo remarked that several time-sensitive issues had arisen this week and that he was impressed by the responsiveness of the committee chairs and other members. Judge Leo thanked everyone for their hard work.

Judge Leo continued by sharing that he attended the last Salary Commission meeting this week, where it was decided by the Commission that there will be a 7% increase in judicial branch salaries this year (4% cost of living, plus 3%), and an additional 5% next year (3% cost of living, plus 2%). Judge Leo noted that no other entity whose salary is determined by the Commission received a percentage raise beyond cost of living for both years.

PRESENTATIONS

A. 2023 Chief Justice Mary Fairhurst National Leadership Grant Recipient Judge Lisa Mansfield: Experience at the American Bar Association Annual Meeting

Judge Lisa Mansfield provided an overview of her experience at the American Bar Association Annual Meeting.

B. Minority and Justice Commission Request: Sponsorship for the 2023 National Consortium on Racial & Ethnic Fairness in the Courts Annual Conference – Judge Veronica Galván and Carolyn Cole, CDE

Carolyn Cole explained that the Minority and Justice Commission is hosting this event in May and requested that DMCJA sponsor the event at the \$5000 level to be used towards educational programming. Discussed ensued about the logistics of how sponsorship would work and what DMCJA might receive in return as a “perk” of being a sponsor. The Board moved, seconded, and passed a vote (M/S/P) to move this item to Action today.

GENERAL BUSINESS

A. Minutes

The minutes from the January 13, 2023 meeting were previously distributed to the members. Judge Leo asked if there were any changes that needed to be made to the minutes. There being no changes, the minutes were approved by consensus.

B. Treasurer Report for January

Treasurer Judge Anita Crawford Willis was not present but the treasurer’s report is available in the packet.

C. Special Fund Report for January

Special Fund Custodian Judge Karl Williams was not present but the special fund report is available in the packet. Judge Gehlsen noted that information intended for the special fund custodian is still being sent to her at Bothell Municipal Court. Judge Smith responded that he will look into this.

LIAISON REPORTS

A. Superior Court Judges’ Association (SCJA)

SCJA President-Elect Judge Samuel Chung reported that SCJA is willing to provide some funding for the Education Committee request regarding Dr. Livingston as keynote speaker at DMCJA Spring Program. Judge Chung noted that he and SCJA have been looking for more opportunities to collaborate, and they are hoping to have more motivational speakers throughout the year which could then be made available to DMCJA, too. SCJA’s Work Life Balance workgroup is hosting a wellness program, and will be putting together a program on sleep. Judge Smith responded to thank Judge Chung and SCJA, and noted that there is a possibility for a livestream of the keynote address but recording is unlikely due to requirements from the speaker.

B. District and Municipal Court Management Association (DMCMA)

Trish Kinlow reminded the Board that every Presiding Judge is required to submit a form to AOC to declare who from their court will be the court administrator attending the upcoming academy. Trish mentioned that DMCMA is looking into addressing some issues with low court staff salaries, and that they are interested in having a statewide salary survey for the courts.

C. Misdemeanant Probation Association (MPA)

Representative Regina Alexander reported that the MPA conference is coming up in April, and registration is open now. Regina encouraged Board members to send their court’s probation officers to this conference, as it is a great opportunity for them to get a lot of relevant and important education during one event.

D. Washington State Association for Justice (WSAJ)

Representative Mark O’Halloran shared that the WSJA will hold its Spring Conference on May 3-5, 2023 at W Hotel in Seattle, and that DMCJA members are invited and encouraged to attend.

E. Washington State Bar Association (WSBA)

Representative Gov. Brent Williams-Ruth reported that the WSBA Board of Governors will be meeting with the Supreme Court soon, and that there are a few big projects being discussed regarding the future of the bar association, such as whether to utilize excess funds to purchase buildings around the state. An intensive statewide effort to get feedback from stakeholders regarding licensure will begin in late June of this year.

F. Administrative Office of the Courts (AOC)

State Court Administrator Dawn Marie Rubio was not present.

G. Board for Judicial Administration (BJA)

Representative Judge Robertson was not present.

H. Judicial Information System (JIS)

AOC JIS Business Liaison Arsenio Escudero submitted a written report available in the materials.

STANDING COMMITTEE REPORTS

A. Bylaws Committee

Judge Kristian Hedine was not present.

B. Diversity Committee

Judge Willie Gregory was not present.

C. DOL Liaison Committee

Judge Angelle Gerl reported that each of the committee projects established this year are moving along. A proposal to amend IRLJ 7.6 regarding certification of weigh scales has been submitted to the Supreme Court. The ITG request for death certificate information has now been endorsed by DMCMA and is being analyzed by AOC staff. The bill to increase access to Abstract Driving Records (SB 5347) is moving through the legislature. And the committee has established a subcommittee to address a potential model for relicensing, in collaboration with the Therapeutic Courts Committee. This subcommittee will be sending out a survey to all DMCJA members soon, to establish which courts already have a relicensing program and other details.

D. Education Committee

Judge Jeffrey R. Smith reported that Education Committee now has a well-defined schema and that it is almost ready for distribution. Judge Smith confirmed that Dr. Livingston will be the keynote speaker and plans are underway for that piece. A member inquired if there will be a hybrid option available for the conference (that is, can members attend remotely) and Judge Smith responded that the committee determined that hybrid attendance was not feasible due to costs and logistics.

E. Judicial Assistance Services Program (JASP)

Judge Mary Logan was not present.

F. Legislative Committee

Judge Whitney Rivera reported that she recently met with Representative Lauren Davis to discuss HB 1715 (Domestic Violence), and that she was receptive to feedback regarding court impacts. Judge Rivera and Judge Ringus also testified on Senator Robinson's possession bill (SB 5536). Judge Ringus shared that the Executive Legislative Committee continues to meet every week, and that introduction of new bills has slowed down somewhat as policy cutoff approaches on February 17. Judge Smith noted that he was very pleased with the DMCJA Legislative Day event on January 31, that many judges were in attendance and able to meet with their legislators to discuss courts of limited jurisdiction issues.

G. Public Outreach Committee

Judge Michelle K. Gehlsen reported that the Committee continues to work on legislative support, including beginning to plan another You've Been Served event for 2023, and social media efforts.

H. Rules Committee

Minutes from the November 22, 2022 Rules Committee meeting are included in the packet. Judge Catherine McDowall reported that CrRLJ 7.6 continues to be a concern to the Committee, and that the Supreme Court requested DMCJA to meet with Washington Defenders Association to discuss differences in opinion on the issues. It was also noted that new rules adopted in October did not make it into the physical version of the rule book that was recently published.

I. Therapeutic Courts Committee

Judge Jenifer Howson was not present.

Judge Beall, Chair of the Conference Planning Committee, was in attendance and provided a brief update on the plans for social activities during conference. Judge Beall shared that costs are much higher this year than in the past and that the committee will likely need additional funding allocated in order to provide the number and type of social events that attendees will be expecting based on past conferences. Staff of the committee, Brenden Higashi, will prepare a proposal for the next board meeting to explain the additional costs and how much funding will be needed.

ACTION

A. Council on Independent Courts Policy and Procedures Manual Updates

This item will be carried over to next month.

B. DMCMA Request to Release Mandatory Education Funds in 2022-2023 Budget

The Board moved, seconded, and passed a vote (M/S/P) to approve the release of these funds as allocated in the budget.

C. Rules Committee Proposal re: GR 42 Amendment

M/S/P to approve the submission of the proposal to the Supreme Court

D. Diversity Committee Request for Additional Funding and Education Committee Speaker for Spring Program

M/S/P to move \$5000 from the Board Meeting Expenses line item to the Education Committee line item (to contribute to the costs for the keynote speaker, Dr. Livingston, at Spring Program), and \$1500 from the Board Meeting Expenses line item to the Diversity Committee (to contribute to the reception for the pro tem training co-hosted with WSBA).

E. Minority and Justice Commission Request: Sponsorship for the 2023 National Consortium on Racial & Ethnic Fairness in the Courts Annual Conference

M/S/P to provide a \$5000 sponsorship donation to this event paid out of DMCJA budget reserves, with the expectation that the Association will receive some comped tickets in exchange for the donation, preferably in the form of day passes. DMCJA prefers to receive the same number of tickets that SCJA receives for their donation.

DISCUSSION

A. DMCMA Request to Release Mandatory Education Funds in 2022-2023 Budget – Margaret Yetter, DMCMA Education Committee

Margaret Yetter explained that DMCMA is now ready to receive the funding that has been allocated in the DMCJA budget for many years. Discussed ensued about whether or not there will be an expectation of these funds in future years, and Ms. Yetter responded that DMCMA is hoping to get as many administrators through this year as possible, which would remove much of the financial burden in future years. M/S/P to move this item to Action today.

B. Diversity Committee Request for Additional Funding – Judge Charles Short

Judge Short explained that the Diversity Committee co-hosts a pro tem training with WSBA every other year which includes direct outreach to the minority bar associations, with the goal of increasing diversity on the bench. This year, the Committee and WSBA would like to hold a reception and WSBA has asked to share the costs. Judge Short requests an additional \$1500. Discussion ensued about which line item might be most appropriate. M/S/P to move this item to Action today.

C. Education Committee Speaker for Spring Program – Judge Jeffrey Smith

Judge Smith explained that he has secured several sponsors for this keynote, and that the Education Committee will require a contribution of \$5000 from DMCJA. M/S/P to move this item to Action today.

Discussion also occurred regarding additional costs for Spring Program, called “incidental fees,” that DMCJA has paid for or contributed to since 2010. These costs have also risen substantially and will require an increase of approximately \$7000 from the budget allocation, or services (such as snacks) will need to be cut from the conference. This item will move to Action on the next agenda.

D. Rules Committee Proposal re: GR 42 Amendment

Judge Catherine McDowall presented the draft proposal from the Rules Committee and requested that the board approve that the proposal be sent to the Supreme Court Rules Committee. Judge Gerl noted that Office of Public Defense helped with the language of the proposal, and it was a collaborative effort. Judge McDowall requested that this item be moved to action today because the Supreme Court will meet again in March. M/S/P to move this item to Action today.

INFORMATION ITEMS

Judge Leo brought the following informational item to the Board’s attention.

- A. Letter to Governor Inslee regarding Commission on Judicial Conduct
- B. Memo from DSHS re: hospital Admission Triaging and SCJA Response to DSHS Memo
- C. DMCJA Request for Emergency Stay of CrRLJ 7.6 with member comments

OTHER BUSINESS

- A. Attendee Information Sharing
- B. The next DMCJA Board meeting is scheduled for Friday, March 10, 2023 from 12:30 p.m. to 3:30 p.m. via Zoom video conference.

The meeting was adjourned at 2:26 p.m.

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Auburn, WA 98092
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SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES'
ASSOCIATION**

For the Period Ending February 28th, 2023

Please find attached the following reports

for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance

Please contact me if you have any questions regarding the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS

Washington State District And Municipal Court Judges Assoc.
Statement of Financial Position
As of February 28, 2023

	Feb 28, 23
ASSETS	
Current Assets	
Checking/Savings	
Bank of America - Checking	131,303
Bank of America - Savings	269,968
Washington Federal (Spec Fund)	38,746
Total Checking/Savings	440,017
Total Current Assets	440,017
Fixed Assets	
Accumulated Depreciation	(703)
Computer Equipment	579
Total Fixed Assets	(124)
TOTAL ASSETS	439,892
LIABILITIES & EQUITY	
Equity	439,892
TOTAL LIABILITIES & EQUITY	439,892

**Washington State District And Municipal Court Judges Assoc.
Statement of Activities**

For the Eight Months Ending February 28th, 2023

	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	TOTAL
Ordinary Income/Expense									
Income									
2023 Special Fund	0.00	0.00	0.00	0.00	0.00	550.00	675.00	1,300.00	2,525.00
Interest Income	12.93	22.11	22.01	28.93	32.41	33.48	33.49	31.20	216.56
Membership Revenue	0.00	0.00	0.00	0.00	0.00	0.00	18,325.00	111,325.00	129,650.00
Total Income	<u>12.93</u>	<u>22.11</u>	<u>22.01</u>	<u>28.93</u>	<u>32.41</u>	<u>583.48</u>	<u>19,033.49</u>	<u>112,656.20</u>	<u>132,391.56</u>
Gross Profit	12.93	22.11	22.01	28.93	32.41	583.48	19,033.49	112,656.20	132,391.56
Expense									
Mary Fairhurst National Leaders	0.00	0.00	0.00	2,500.00	2,318.72	0.00	0.00	0.00	4,818.72
Fraud	7.97	0.00	0.00	(7.97)	0.00	0.00	0.00	0.00	0.00
Contract Grant Writer	833.75	5,093.75	1,825.55	6,061.25	1,116.50	1,986.50	2,138.75	6,460.75	25,516.80
President's - Special Fund	94.86	0.00	87.73	95.36	0.00	0.00	0.00	0.00	277.95
Special Fund Expense	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	2,500.00
Prior Year Budget Expense	4,692.47	580.00	0.00	0.00	0.00	0.00	0.00	0.00	5,272.47
Board Meeting Expense	0.00	3,000.00	12.00	0.00	0.00	0.00	647.52	0.00	3,659.52
Bookkeeping Expense	318.00	318.00	318.00	318.00	318.00	318.00	318.00	318.00	2,544.00
Education Committee	0.00	0.00	0.00	0.00	0.00	0.00	625.00	0.00	625.00
Judicial Assistance Committee	101.74	(8,000.00)	0.00	1,200.00	0.00	0.00	1,200.00	0.00	(5,498.26)
Judicial College Social Support	0.00	0.00	0.00	0.00	0.00	0.00	200.17	0.00	200.17
Judicial Community Outreach	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
Legislative Committee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,533.25	3,533.25
Legislative Pro-Tem	0.00	0.00	0.00	0.00	0.00	0.00	396.84	0.00	396.84
Lobbyist Contract	12,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	54,000.00
President Expense	0.00	0.00	0.00	114.50	0.00	0.00	31.76	381.20	527.46
Pro Tempore (Chair Approval)	0.00	0.00	0.00	573.40	0.00	734.70	734.70	333.50	2,376.30
Professional Services	0.00	0.00	0.00	0.00	0.00	800.00	0.00	0.00	800.00
Public Outreach (ad hoc workgrp	0.00	0.00	0.00	1,394.74	0.00	0.00	0.00	0.00	1,394.74
Treasurer Expense and Bonds	0.00	0.00	140.00	0.00	0.00	0.00	0.00	0.00	140.00
Total Expense	<u>18,048.79</u>	<u>6,991.75</u>	<u>10,883.28</u>	<u>18,249.28</u>	<u>9,753.22</u>	<u>9,839.20</u>	<u>14,292.74</u>	<u>17,026.70</u>	<u>105,084.96</u>
Net Ordinary Income	<u>(18,035.86)</u>	<u>(6,969.64)</u>	<u>(10,861.27)</u>	<u>(18,220.35)</u>	<u>(9,720.81)</u>	<u>(9,255.72)</u>	<u>4,740.75</u>	<u>95,629.50</u>	<u>27,306.60</u>
Net Income	<u>(18,035.86)</u>	<u>(6,969.64)</u>	<u>(10,861.27)</u>	<u>(18,220.35)</u>	<u>(9,720.81)</u>	<u>(9,255.72)</u>	<u>4,740.75</u>	<u>95,629.50</u>	<u>27,306.60</u>

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Checking, Period Ending 02/28/2023

Type	Date	Name	Clr	Amount	Balance
Beginning Balance					9,551.20
Cleared Transactions					
Checks and Payments - 22 items					
Check	01/27/2023	Tags Awards & Spe...	X	-200.17	-200.17
Check	01/31/2023	Dayle Designs	X	-647.52	-847.69
Check	02/02/2023	Collaborative Parner...	X	-2,465.00	-3,312.69
Check	02/08/2023	Pierce County Book...	X	-318.00	-3,630.69
Transfer	02/11/2023		X	-740.84	-4,371.53
Check	02/11/2023	Rick Leo	X	-381.20	-4,752.73
Check	02/11/2023	Thurston County Dis...	X	-333.50	-5,086.23
Check	02/11/2023	City of Tacoma	X	-200.00	-5,286.23
Check	02/11/2023	City of Olympia	X	-199.96	-5,486.19
Check	02/11/2023	Michelle Gehlsen.	X	-98.25	-5,584.44
Check	02/11/2023	Karl Williams	X	-54.35	-5,638.79
Check	02/11/2023	Stephen D Greer	X	-31.88	-5,670.67
Check	02/11/2023	Drew Henke	X	-16.00	-5,686.67
Check	02/13/2023	Clallam County Distr...	X	-724.61	-6,411.28
Check	02/13/2023	Dave Neupert	X	-181.81	-6,593.09
Check	02/15/2023	Bogard & Johnson, ...	X	-6,000.00	-12,593.09
Check	02/15/2023	Mason County Distri...	X	-450.00	-13,043.09
Check	02/15/2023	George Steele	X	-41.34	-13,084.43
Check	02/20/2023	Collaborative Parner...	X	-3,995.75	-17,080.18
Check	02/22/2023	City of Seatac	X	-618.45	-17,698.63
Check	02/22/2023	Pauline Freund	X	-37.11	-17,735.74
Check	02/28/2023	Jenifer Howson	X	-162.44	-17,898.18
Total Checks and Payments				-17,898.18	-17,898.18
Deposits and Credits - 10 items					
Deposit	01/31/2023		X	7,925.00	7,925.00
Deposit	01/31/2023		X	10,400.00	18,325.00
Transfer	02/01/2023		X	10,000.00	28,325.00
Deposit	02/01/2023		X	16,550.00	44,875.00
Deposit	02/01/2023		X	34,500.00	79,375.00
Deposit	02/02/2023		X	2,525.00	81,900.00
Deposit	02/02/2023		X	13,050.00	94,950.00
Deposit	02/05/2023		X	1,000.00	95,950.00
Deposit	02/17/2023		X	13,600.00	109,550.00
Deposit	02/17/2023		X	30,100.00	139,650.00
Total Deposits and Credits				139,650.00	139,650.00
Total Cleared Transactions				121,751.82	121,751.82
Cleared Balance				121,751.82	131,303.02
Register Balance as of 02/28/2023				121,751.82	131,303.02
New Transactions					
Checks and Payments - 3 items					
Check	03/02/2023	Pierce County Distri...		-284.24	-284.24
Transfer	03/03/2023			-100,000.00	-100,284.24
Check	03/06/2023	Anita M. Crawford-...		-18.31	-100,302.55
Total Checks and Payments				-100,302.55	-100,302.55
Deposits and Credits - 1 item					
Deposit	03/07/2023			37,100.00	37,100.00
Total Deposits and Credits				37,100.00	37,100.00
Total New Transactions				-63,202.55	-63,202.55
Ending Balance				58,549.27	68,100.47

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Bank of America - Savings, Period Ending 02/28/2023

Type	Date	Name	Clr	Amount	Balance
Beginning Balance					279,966.03
Cleared Transactions					
Checks and Payments - 1 item					
Transfer	02/01/2023		X	-10,000.00	-10,000.00
Total Checks and Payments				-10,000.00	-10,000.00
Deposits and Credits - 1 item					
Deposit	02/28/2023		X	2.07	2.07
Total Deposits and Credits				2.07	2.07
Total Cleared Transactions				-9,997.93	-9,997.93
Cleared Balance				-9,997.93	269,968.10
Register Balance as of 02/28/2023				-9,997.93	269,968.10
New Transactions					
Deposits and Credits - 1 item					
Transfer	03/03/2023			100,000.00	100,000.00
Total Deposits and Credits				100,000.00	100,000.00
Total New Transactions				100,000.00	100,000.00
Ending Balance				90,002.07	369,968.10

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Washington Federal (Spec Fund), Period Ending 02/28/2023

Type	Date	Name	Clr	Amount	Balance
Beginning Balance					37,416.47
Cleared Transactions					
Deposits and Credits - 3 items					
Deposit	02/05/2023		X	450.00	450.00
Deposit	02/17/2023		X	850.00	1,300.00
Deposit	02/28/2023		X	29.13	1,329.13
Total Deposits and Credits				1,329.13	1,329.13
Total Cleared Transactions				1,329.13	1,329.13
Cleared Balance				1,329.13	38,745.60
Register Balance as of 02/28/2023				1,329.13	38,745.60
New Transactions					
Deposits and Credits - 1 item					
Deposit	03/06/2023			150.00	150.00
Total Deposits and Credits				150.00	150.00
Total New Transactions				150.00	150.00
Ending Balance				1,479.13	38,895.60

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2022 through February 2023

Type	Date	Name	Memo	Amount	Balance
Bank of America - Checking					
Check	07/08/2022	Collaborative Partner...		(833.75)	(833.75)
Check	07/08/2022	Pierce County Bookk...		(318.00)	(1,151.75)
Check	07/08/2022	Sonial R. True		(117.00)	(1,268.75)
Check	07/08/2022	Opal Art Glass		(1,010.21)	(2,278.96)
Check	07/11/2022	Bogard & Johnson, L...		(6,000.00)	(8,278.96)
Check	07/11/2022	Bogard & Johnson, L...		(6,000.00)	(14,278.96)
Transfer	07/11/2022		Funds Transfer	12,000.00	(2,278.96)
Check	07/12/2022	City of Tukwila		(2,000.00)	(4,278.96)
Check	07/12/2022	Okanogan County Di...		(394.63)	(4,673.59)
Check	07/25/2022	Okanogan County Di...		(394.63)	(5,068.22)
Transfer	07/25/2022		Funds Transfer	10,000.00	4,931.78
Check	07/26/2022	Kyle Mott		(176.00)	4,755.78
Check	07/26/2022	Chelan County Distr...		(600.00)	4,155.78
Check	08/01/2022	Charles Short		(300.00)	3,855.78
Transfer	08/01/2022		Funds Transfer	(94.86)	3,760.92
Check	08/01/2022	Charles Short		(280.00)	3,480.92
Check	08/02/2022	Collaborative Partner...		(2,682.50)	798.42
Check	08/12/2022	Pierce County Bookk...		(318.00)	480.42
Deposit	08/12/2022		Jasp Contribution	8,000.00	8,480.42
Transfer	08/15/2022		Funds Transfer	5,000.00	13,480.42
Check	08/15/2022	Bogard & Johnson, L...		(6,000.00)	7,480.42
Check	08/22/2022	Collaborative Partner...		(2,411.25)	5,069.17
Check	08/30/2022	Sun Mountain Lodge		(3,000.00)	2,069.17
Check	09/12/2022	Pierce County Bookk...		(318.00)	1,751.17
Check	09/14/2022	Collaborative Partner...		(1,825.55)	(74.38)
Check	09/15/2022	Bogard & Johnson, L...		(6,000.00)	(6,074.38)
Check	09/28/2022	Liberty Mutual Insura...		(140.00)	(6,214.38)
Transfer	09/30/2022		Funds Transfer	5,000.00	(1,214.38)
Transfer	10/03/2022		Funds Transfer	10,000.00	8,785.62
Check	10/03/2022	City of Lakewood		(2,500.00)	6,285.62
Check	10/03/2022	Susanna Neil Kanthe...		(1,200.00)	5,085.62
Transfer	10/03/2022		Funds Transfer	(87.73)	4,997.89
Check	10/03/2022	Pierce County Bookk...		(318.00)	4,679.89
Check	10/09/2022	City of Puyallup		(71.45)	4,608.44
Check	10/09/2022	King County District ...		(118.74)	4,489.70
Check	10/09/2022	Snohomish Co. Distri...		(216.89)	4,272.81
Check	10/09/2022	City of Spokane		(142.25)	4,130.56
Check	10/09/2022	Grant County		(143.55)	3,987.01
Check	10/09/2022	Federal Way Municip...		(131.35)	3,855.66
Check	10/09/2022	Lisa Hardy (Court Ad...		(134.97)	3,720.69
Check	10/09/2022	Collaborative Partner...		(4,705.50)	(984.81)
Transfer	10/09/2022		Funds Transfer	10,000.00	9,015.19
Check	10/09/2022	Clark County District		(88.60)	8,926.59
Check	10/09/2022	Karl Williams		(106.62)	8,819.97
Check	10/09/2022	Kent Municipal Court		(240.32)	8,579.65
Check	10/14/2022	Bogard & Johnson, L...		(6,000.00)	2,579.65
Check	10/14/2022	Pierce County Distric...		(179.64)	2,400.01
Check	10/19/2022	Rick Leo		(114.50)	2,285.51
Transfer	10/23/2022		Funds Transfer	(95.36)	2,190.15
Check	10/23/2022	Pierce County Distric...		(393.76)	1,796.39
Check	10/26/2022	Collaborative Partner...		(1,355.75)	440.64
Check	11/10/2022	Airway Heights Muni...		(2,238.92)	(1,798.28)
Transfer	11/10/2022		Funds Transfer	10,000.00	8,201.72
Check	11/10/2022	Pierce County Bookk...		(318.00)	7,883.72
Check	11/10/2022	Action Legal Group ...		(79.80)	7,803.92
Check	11/14/2022	Collaborative Partner...		(1,116.50)	6,687.42
Check	11/15/2022	Bogard & Johnson, L...		(6,000.00)	687.42
Deposit	11/30/2022		Deposit	476.00	1,163.42
Check	12/04/2022	Dino W Traverso, PL...		(800.00)	363.42
Check	12/05/2022	Collaborative Partner...		(1,189.00)	(825.58)
Check	12/06/2022	King County District ...		(244.90)	(1,070.48)
Check	12/16/2022	Pierce County Bookk...		(318.00)	(1,388.48)
Check	12/16/2022	Bogard & Johnson, L...		(6,000.00)	(7,388.48)
Check	12/16/2022	King County District ...		(489.80)	(7,878.28)
Transfer	12/16/2022		Funds Transfer	10,000.00	2,121.72
Check	12/28/2022	Collaborative Partner...		(797.50)	1,324.22
Check	01/04/2023	Collaborative Partner...		(2,138.75)	(814.53)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2022 through February 2023

Type	Date	Name	Memo	Amount	Balance
Check	01/09/2023	Pierce County Distric...		(196.84)	(1,011.37)
Check	01/09/2023	Thurston County Dist...		(200.00)	(1,211.37)
Check	01/13/2023	Yvonne Stedham		(625.00)	(1,836.37)
Transfer	01/13/2023		Funds Transfer	10,000.00	8,163.63
Check	01/13/2023	King County District ...		(734.70)	7,428.93
Check	01/15/2023	Bogard & Johnson, L...		(6,000.00)	1,428.93
Check	01/20/2023	Washington YMCA ...		(2,000.00)	(571.07)
Check	01/20/2023	Pierce County Bookk...		(318.00)	(889.07)
Check	01/27/2023	Tags Awards & Spec...		(200.17)	(1,089.24)
Check	01/27/2023	Susanna Neil Kanthe...		(1,200.00)	(2,289.24)
Deposit	01/31/2023		Deposit	7,925.00	5,635.76
Deposit	01/31/2023		Deposit	10,400.00	16,035.76
Check	01/31/2023	Dayle Designs		(647.52)	15,388.24
Deposit	02/01/2023			16,550.00	31,938.24
Deposit	02/01/2023		Deposit	34,500.00	66,438.24
Transfer	02/01/2023		Funds Transfer	10,000.00	76,438.24
Deposit	02/02/2023		Deposit	13,050.00	89,488.24
Deposit	02/02/2023		Deposit	2,525.00	92,013.24
Check	02/02/2023	Collaborative Partner...		(2,465.00)	89,548.24
Deposit	02/05/2023		Deposit	1,000.00	90,548.24
Check	02/08/2023	Pierce County Bookk...		(318.00)	90,230.24
Transfer	02/11/2023		Funds Transfer to Credit Card	(740.84)	89,489.40
Check	02/11/2023	City of Olympia		(199.96)	89,289.44
Check	02/11/2023	Drew Henke		(16.00)	89,273.44
Check	02/11/2023	City of Tacoma		(200.00)	89,073.44
Check	02/11/2023	Michelle Gehlsen.		(98.25)	88,975.19
Check	02/11/2023	Stephen D Greer		(31.88)	88,943.31
Check	02/11/2023	Rick Leo		(381.20)	88,562.11
Check	02/11/2023	Thurston County Dist...		(333.50)	88,228.61
Check	02/11/2023	Karl Williams		(54.35)	88,174.26
Check	02/13/2023	Dave Neupert		(181.81)	87,992.45
Check	02/13/2023	Clallam County Distri...		(724.61)	87,267.84
Check	02/15/2023	Bogard & Johnson, L...		(6,000.00)	81,267.84
Check	02/15/2023	Mason County Distri...		(450.00)	80,817.84
Check	02/15/2023	George Steele		(41.34)	80,776.50
Deposit	02/17/2023		Deposit	30,100.00	110,876.50
Deposit	02/17/2023		Deposit	13,600.00	124,476.50
Check	02/20/2023	Collaborative Partner...		(3,995.75)	120,480.75
Check	02/22/2023	City of Seatac		(618.45)	119,862.30
Check	02/22/2023	Pauline Freund		(37.11)	119,825.19
Check	02/28/2023	Jenifer Howson		(162.44)	119,662.75
Total Bank of America - Checking				119,662.75	119,662.75
Bank of America - Savings					
Transfer	07/11/2022		Funds Transfer	(12,000.00)	(12,000.00)
Transfer	07/25/2022		Funds Transfer	(109.71)	(12,109.71)
Transfer	07/25/2022		Funds Transfer	(10,000.00)	(22,109.71)
Deposit	07/31/2022		Interest	2.99	(22,106.72)
Transfer	08/15/2022		Funds Transfer	(5,000.00)	(27,106.72)
Deposit	08/30/2022		Interest	2.86	(27,103.86)
Transfer	09/30/2022		Funds Transfer	(5,000.00)	(32,103.86)
Deposit	09/30/2022		Interest	2.75	(32,101.11)
Transfer	10/03/2022		Funds Transfer	(10,000.00)	(42,101.11)
Transfer	10/09/2022		Funds Transfer	(10,000.00)	(52,101.11)
Deposit	10/31/2022		Interest	2.66	(52,098.45)
Transfer	11/10/2022		Funds Transfer	(10,000.00)	(62,098.45)
Deposit	11/30/2022		Interest	2.49	(62,095.96)
Transfer	12/16/2022		Funds Transfer	(10,000.00)	(72,095.96)
Deposit	12/31/2022		Interest	2.50	(72,093.46)
Transfer	01/13/2023		Funds Transfer	(10,000.00)	(82,093.46)
Deposit	01/31/2023		Interest	2.41	(82,091.05)
Transfer	02/01/2023		Funds Transfer	(10,000.00)	(92,091.05)
Deposit	02/28/2023		Interest	2.07	(92,088.98)
Total Bank of America - Savings				(92,088.98)	(92,088.98)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2022 through February 2023

Type	Date	Name	Memo	Amount	Balance
Washington Federal (Spec Fund)					
Deposit	07/31/2022		Interest	9.94	9.94
Deposit	08/31/2022		Interest	19.25	29.19
Check	09/14/2022	FM Public Affairs, LLC		(2,512.00)	(2,482.81)
Deposit	09/30/2022		Interest	19.26	(2,463.55)
Deposit	10/31/2022		Interest	26.27	(2,437.28)
Deposit	11/30/2022		Last budget President Special line ...	(476.00)	(2,913.28)
Deposit	11/30/2022		Interest	29.92	(2,883.36)
Deposit	12/30/2022		Deposit	550.00	(2,333.36)
Deposit	12/31/2022		Interest	30.98	(2,302.38)
Deposit	01/20/2023		Deposit	675.00	(1,627.38)
Deposit	01/31/2023		Interest	31.08	(1,596.30)
Deposit	02/05/2023		Deposit	450.00	(1,146.30)
Deposit	02/17/2023		Deposit	850.00	(296.30)
Deposit	02/28/2023		Interest	29.13	(267.17)
Total Washington Federal (Spec Fund)				(267.17)	(267.17)
Credit Cards					
Bank of America C. C.					
Credit ...	07/12/2022	GroupGreeting		(101.74)	(101.74)
Credit ...	07/15/2022	Google *Ciara Proch...		(3.49)	(105.23)
Credit ...	07/15/2022	Google *Ciara Proch...		(3.49)	(108.72)
Credit ...	07/15/2022	Google *Ciara Proch...		(0.99)	(109.71)
Transfer	07/25/2022		Funds Transfer	109.71	0.00
Credit ...	07/26/2022	Buds Blooms		(94.86)	(94.86)
Transfer	08/01/2022		Funds Transfer	94.86	0.00
Credit ...	09/13/2022	Peters & Sons		(87.73)	(87.73)
Transfer	10/03/2022		Funds Transfer	87.73	0.00
Credit ...	10/14/2022	Peters & Sons		(95.36)	(95.36)
Transfer	10/23/2022		Funds Transfer	95.36	0.00
Credit ...	10/31/2022			7.97	7.97
Credit ...	01/30/2023	Staples		(31.76)	(23.79)
Credit ...	02/02/2023	Des Vistor Services		(75.00)	(98.79)
Credit ...	02/03/2023	Wagner's European ...		(642.05)	(740.84)
Transfer	02/11/2023		Funds Transfer	740.84	0.00
Total Bank of America C. C.				0.00	0.00
Total Credit Cards				0.00	0.00
2023 Special Fund					
Deposit	12/30/2022	Corinna Harn	Deposit	(25.00)	(25.00)
Deposit	12/30/2022	Michael Finkle	Deposit	(25.00)	(50.00)
Deposit	12/30/2022	Samuel G. Meyer	Deposit	(25.00)	(75.00)
Deposit	12/30/2022	Kelley Olwell	Deposit	(25.00)	(100.00)
Deposit	12/30/2022	Donald W. Engel	Deposit	(25.00)	(125.00)
Deposit	12/30/2022	Carolyn Jewett	Deposit	(25.00)	(150.00)
Deposit	12/30/2022	Lisa O'Toole	Deposit	(25.00)	(175.00)
Deposit	12/30/2022	Lorrie Towers	Deposit	(25.00)	(200.00)
Deposit	12/30/2022	Tam Bui	Deposit	(25.00)	(225.00)
Deposit	12/30/2022	Paul Nielsen	Deposit	(25.00)	(250.00)
Deposit	12/30/2022	Jeffrey Goodman	Deposit	(25.00)	(275.00)
Deposit	12/30/2022	Marcus W. Naylor	Deposit	(25.00)	(300.00)
Deposit	12/30/2022	Thomas M. Ellington	Deposit	(25.00)	(325.00)
Deposit	12/30/2022	Karl Williams	Deposit	(25.00)	(350.00)
Deposit	12/30/2022	Brett Buckley	Deposit	(25.00)	(375.00)
Deposit	12/30/2022	Angela Anderson	Deposit	(25.00)	(400.00)
Deposit	12/30/2022	Charles Short	Deposit	(25.00)	(425.00)
Deposit	12/30/2022	Sonya L. Langsdorf	Deposit	(25.00)	(450.00)
Deposit	12/30/2022	Wade Samuelson	Deposit	(25.00)	(475.00)
Deposit	12/30/2022	David A Larson	Deposit	(25.00)	(500.00)
Deposit	12/30/2022	Jessica A Giner	Deposit	(25.00)	(525.00)
Deposit	12/30/2022	David Ebenger	Deposit	(25.00)	(550.00)
Deposit	01/20/2023	Paul R Sander	Lower Kittitas County District Court	(25.00)	(575.00)
Deposit	01/20/2023	Dee A. Sonntag	Tacoma Municipal Court	(25.00)	(600.00)
Deposit	01/20/2023	Kimberly Walden	Tukwila Municipal Court	(25.00)	(625.00)
Deposit	01/20/2023	Susan L. Solan	Aberdeen Municipal Court	(25.00)	(650.00)
Deposit	01/20/2023	Andrew Biviano	Spokane County District Court	(25.00)	(675.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2022 through February 2023

Type	Date	Name	Memo	Amount	Balance
Deposit	01/20/2023	Melissa K. Chal arson	Grant County District Court	(25.00)	(700.00)
Deposit	01/20/2023	Trinity Orosco	Franklin county District Court	(25.00)	(725.00)
Deposit	01/20/2023	Kimberly R Boggs	Columbia County District Court	(25.00)	(750.00)
Deposit	01/20/2023	Patrick Johnson	Spokane County District Court	(25.00)	(775.00)
Deposit	01/20/2023	Kristian E. Hedine	Walla Walla District Court	(25.00)	(800.00)
Deposit	01/20/2023	John E Hart	Whitman County District Court	(25.00)	(825.00)
Deposit	01/20/2023	Alfred G. Schweepe	Yakima County District Court	(25.00)	(850.00)
Deposit	01/20/2023	Brian Gwinn	Grant County District Court	(25.00)	(875.00)
Deposit	01/20/2023	Sara L. McCulloch	Bainbridge Island District Court	(25.00)	(900.00)
Deposit	01/20/2023	Anthony Parise	Whatcom County District Court	(25.00)	(925.00)
Deposit	01/20/2023	Megan Valentine	Grays Harbor District Court	(25.00)	(950.00)
Deposit	01/20/2023	Andrea K. Russell	Adams County District Court Ritzville	(25.00)	(975.00)
Deposit	01/20/2023	George Steele	Mason County District Court	(25.00)	(1,000.00)
Deposit	01/20/2023	Heidi Heywood	Wahkiakum County District Court	(25.00)	(1,025.00)
Deposit	01/20/2023	Dan B Johnson	Lincoln County district Court	(25.00)	(1,050.00)
Deposit	01/20/2023	Virginia M. Amato	King County District Court	(25.00)	(1,075.00)
Deposit	01/20/2023	Jenny Zappone	Spokane County District Court	(25.00)	(1,100.00)
Deposit	01/20/2023	Nicholas Wallace	Grant County District Court	(25.00)	(1,125.00)
Deposit	01/20/2023	Jeffrey J. Jahns	Kitsap County District Court	(25.00)	(1,150.00)
Deposit	01/20/2023	Whitney Rivera	Edmonds Municipal Court	(25.00)	(1,175.00)
Deposit	01/20/2023	Sandra L. Allen	Gig Harbor & Milton Municipal Cou...	(25.00)	(1,200.00)
Deposit	01/20/2023	Amy Kaestner	Everett Municipal Court	(25.00)	(1,225.00)
Deposit	02/05/2023	Karla Buttorff	Pierce County District Court	(25.00)	(1,250.00)
Deposit	02/05/2023	Jeffery Smith	Spokane County District Court	(25.00)	(1,275.00)
Deposit	02/05/2023	Aryn Masters	Yakima Municipal Court	(25.00)	(1,300.00)
Deposit	02/05/2023	Lloyd Oaks	Pierce County District Court	(25.00)	(1,325.00)
Deposit	02/05/2023	Kevin Ringus	Fife Municipal Court	(25.00)	(1,350.00)
Deposit	02/05/2023	David Ebenger	Omak, Winthrop, Twisp Municipal ...	(25.00)	(1,375.00)
Deposit	02/05/2023	Timothy A. Dury	Port Orchard Municipal Court	(25.00)	(1,400.00)
Deposit	02/05/2023	Brian Sanderson	Yakima County District Court	(25.00)	(1,425.00)
Deposit	02/05/2023	Patricia L. Lyon	Evergreen Division	(25.00)	(1,450.00)
Deposit	02/05/2023	Craig Juris	Upper Kittitas County District Court	(25.00)	(1,475.00)
Deposit	02/05/2023	Rick Leo	Snohomish County District	(25.00)	(1,500.00)
Deposit	02/05/2023	Elizabeth D. Stephen...	King County District Court	(25.00)	(1,525.00)
Deposit	02/05/2023	Brian Todd	King County District Court	(25.00)	(1,550.00)
Deposit	02/05/2023	Laurel Gibson	King County District Court	(50.00)	(1,600.00)
Deposit	02/05/2023	Andrea Beall	Puyallup Minciपाल Court	(25.00)	(1,625.00)
Deposit	02/05/2023	Lisa Leone	Des Moines Municipal Court	(25.00)	(1,650.00)
Deposit	02/05/2023	Claire Sussman	Pierce County District Court	(25.00)	(1,675.00)
Deposit	02/17/2023	Thomas W. Cox	Deposit	(25.00)	(1,700.00)
Deposit	02/17/2023	Jonathan Rands	Deposit	(25.00)	(1,725.00)
Deposit	02/17/2023	Kevin McCann	Deposit	(25.00)	(1,750.00)
Deposit	02/17/2023	Catherine McDowall	Deposit	(25.00)	(1,775.00)
Deposit	02/17/2023	Jill Klinge	Deposit	(25.00)	(1,800.00)
Deposit	02/17/2023	Michelle Gehlsen	Deposit	(25.00)	(1,825.00)
Deposit	02/17/2023	Patrick Eason	Deposit	(25.00)	(1,850.00)
Deposit	02/17/2023	Jennifer L. Fassbender	Deposit	(25.00)	(1,875.00)
Deposit	02/17/2023	Fred L. Gillings	Deposit	(25.00)	(1,900.00)
Deposit	02/17/2023	Valerie Bouffiou	Deposit	(25.00)	(1,925.00)
Deposit	02/17/2023	Kristin O'Sullivan	Deposit	(25.00)	(1,950.00)
Deposit	02/17/2023	Mara J. Rozzano	Deposit	(25.00)	(1,975.00)
Deposit	02/17/2023	Kalo Wilcox	Deposit	(25.00)	(2,000.00)
Deposit	02/17/2023	Jenifer Howson	Deposit	(25.00)	(2,025.00)
Deposit	02/17/2023	Kristin Shotwell	Deposit	(25.00)	(2,050.00)
Deposit	02/17/2023	Robin R. McCroskey	Deposit	(25.00)	(2,075.00)
Deposit	02/17/2023	Paul Wohl	Deposit	(25.00)	(2,100.00)
Deposit	02/17/2023	Jennifer Johnson Gr...	Deposit	(25.00)	(2,125.00)
Deposit	02/17/2023	Jean A Cotton	Deposit	(25.00)	(2,150.00)
Deposit	02/17/2023	Carolyn J. Benzel	Deposit	(25.00)	(2,175.00)
Deposit	02/17/2023	Robert Hamilton	Deposit	(25.00)	(2,200.00)
Deposit	02/17/2023	Andrea Chin	Deposit	(25.00)	(2,225.00)
Deposit	02/17/2023	Claire Bradley	Deposit	(25.00)	(2,250.00)
Deposit	02/17/2023	Allen C Unzleman	Deposit	(25.00)	(2,275.00)
Deposit	02/17/2023	Brian D. Barlow	Deposit	(25.00)	(2,300.00)
Deposit	02/17/2023	Bronson Faul	Deposit	(25.00)	(2,325.00)
Deposit	02/17/2023	Shane Seaman	Deposit	(25.00)	(2,350.00)
Deposit	02/17/2023	Thomas Meyer	Deposit	(25.00)	(2,375.00)
Deposit	02/17/2023	Tracy Flood	Deposit	(25.00)	(2,400.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
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Type	Date	Name	Memo	Amount	Balance
Deposit	02/17/2023	Kevin P Kelly	Deposit	(25.00)	(2,425.00)
Deposit	02/17/2023	Jennifer W. Millett	Deposit	(25.00)	(2,450.00)
Deposit	02/17/2023	Dwayne L Christopher	Deposit	(25.00)	(2,475.00)
Deposit	02/17/2023	Jeanette Lineberry	Deposit	(25.00)	(2,500.00)
Deposit	02/17/2023	Lizanne Padula	Deposit	(25.00)	(2,525.00)
Total 2023 Special Fund				(2,525.00)	(2,525.00)
Interest Income					
Deposit	07/31/2022		Interest	(2.99)	(2.99)
Deposit	07/31/2022		Interest	(9.94)	(12.93)
Deposit	08/30/2022		Interest	(2.86)	(15.79)
Deposit	08/31/2022		Interest	(19.25)	(35.04)
Deposit	09/30/2022		Interest	(2.75)	(37.79)
Deposit	09/30/2022		Interest	(19.26)	(57.05)
Deposit	10/31/2022		Interest	(2.66)	(59.71)
Deposit	10/31/2022		Interest	(26.27)	(85.98)
Deposit	11/30/2022		Interest	(2.49)	(88.47)
Deposit	11/30/2022		Interest	(29.92)	(118.39)
Deposit	12/31/2022		Interest	(2.50)	(120.89)
Deposit	12/31/2022		Interest	(30.98)	(151.87)
Deposit	01/31/2023		Interest	(2.41)	(154.28)
Deposit	01/31/2023		Interest	(31.08)	(185.36)
Deposit	02/28/2023		Interest	(2.07)	(187.43)
Deposit	02/28/2023		Interest	(29.13)	(216.56)
Total Interest Income				(216.56)	(216.56)
Membership Revenue					
Deposit	01/31/2023	Gary H. Hintez	Yakima County District Court	(1,000.00)	(1,000.00)
Deposit	01/31/2023	Donald W. Engel	Yakima County District Court	(1,000.00)	(2,000.00)
Deposit	01/31/2023	Brian Sanderson	Yakima County District Court	(1,000.00)	(3,000.00)
Deposit	01/31/2023	Kevin Eilmes	Yakima County District Court	(800.00)	(3,800.00)
Deposit	01/31/2023	Alfred G. Schweppe	Yakima County District Court	(1,000.00)	(4,800.00)
Deposit	01/31/2023	Mark A. Chmielewski	City of Kittitas District Court	(25.00)	(4,825.00)
Deposit	01/31/2023	Carolyn J. Benzel	Othello Municipal Court	(250.00)	(5,075.00)
Deposit	01/31/2023	Terrance G. Lewis	Lynden Municipal Court	(250.00)	(5,325.00)
Deposit	01/31/2023	Bruce Hanify	Clallam County District II	(500.00)	(5,825.00)
Deposit	01/31/2023	Stephen Brown	Grays Harbor District Court	(25.00)	(5,850.00)
Deposit	01/31/2023	Gina Tveit	Stevens County District Court	(1,000.00)	(6,850.00)
Deposit	01/31/2023	Paul Treyz	Pierce County	(25.00)	(6,875.00)
Deposit	01/31/2023	Rich Fitterer	Grant County District	(25.00)	(6,900.00)
Deposit	01/31/2023	N. Scott Stewart	Issaquah Municipal Court	(500.00)	(7,400.00)
Deposit	01/31/2023	Stephen Shelton	Puyallup Municipal Court	(25.00)	(7,425.00)
Deposit	01/31/2023	Kristopher Kaino	Long Beach / Ilwaco Municipal Court	(250.00)	(7,675.00)
Deposit	01/31/2023	Thomas L. Meyer	Yelm and Tenino	(250.00)	(7,925.00)
Deposit	01/31/2023	Andrea K. Russell	Adams County District Court	(500.00)	(8,425.00)
Deposit	01/31/2023	Andrea Vingo	Grays Harbor County District Court	(1,000.00)	(9,425.00)
Deposit	01/31/2023	Megan Valentine	Grays Harbor County District Court	(1,000.00)	(10,425.00)
Deposit	01/31/2023	Therese Murphy	Zillah Municipal Court	(250.00)	(10,675.00)
Deposit	01/31/2023	Brian D. Barlow	Grant County District Court	(1,000.00)	(11,675.00)
Deposit	01/31/2023	Brian D. Gwinn	Grant County District Court	(1,000.00)	(12,675.00)
Deposit	01/31/2023	Nicholas L. Wallace	Grant County District Court	(1,000.00)	(13,675.00)
Deposit	01/31/2023	Melissa K. Chal arson	Grant County District Court	(800.00)	(14,475.00)
Deposit	01/31/2023	Linda S. Portnoy	Forest Lake Park (Retired)	(25.00)	(14,500.00)
Deposit	01/31/2023	Eric C. Bigger	Douglas County District	(1,000.00)	(15,500.00)
Deposit	01/31/2023	Nicholas Henery	Bellingham Municipal Court	(800.00)	(16,300.00)
Deposit	01/31/2023	Debra Lev	Bellingham Municipal Court	(1,000.00)	(17,300.00)
Deposit	01/31/2023	Jean A Cotton	Hoquiam Municipal Court	(500.00)	(17,800.00)
Deposit	01/31/2023	Richard White	Spokane County	(25.00)	(17,825.00)
Deposit	01/31/2023	Jennifer Johnson	Lake Forest Park	(500.00)	(18,325.00)
Deposit	02/01/2023	Kimberly R Boggs	Columbia County Court/Dayton Mu...	(500.00)	(18,825.00)
Deposit	02/01/2023	George Steele	Mason County District Court	(1,000.00)	(19,825.00)
Deposit	02/01/2023	Robert R. Northcott	Granger Municipal Court	(250.00)	(20,075.00)
Deposit	02/01/2023	Wade Samuelson	Lewis County District Court	(1,000.00)	(21,075.00)
Deposit	02/01/2023	R. W. Buzzard	Lewis County District Court	(1,000.00)	(22,075.00)
Deposit	02/01/2023	Wendy S. Tripp	Lewis County District Court	(200.00)	(22,275.00)
Deposit	02/01/2023	Lisa Mansfield	Lakewood / DuPont / Steilacoom ...	(500.00)	(22,775.00)
Deposit	02/01/2023	Fred L. Gillings	City of Marysville - NO FORM	(1,000.00)	(23,775.00)

Washington State District And Municipal Court Judges Assoc.
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Type	Date	Name	Memo	Amount	Balance
Deposit	02/01/2023	Lorrie Towers	City of Marysville - NO FORM	(1,000.00)	(24,775.00)
Deposit	02/01/2023	Aryn Masters	Yakima Municipal Court	(1,000.00)	(25,775.00)
Deposit	02/01/2023	Kelley Olwell	Yakima Municipal Court	(1,000.00)	(26,775.00)
Deposit	02/01/2023	Tamara A. Hanlon	Yakima Municipal Court	(400.00)	(27,175.00)
Deposit	02/01/2023		City of Mercer Island - NO FORM	(500.00)	(27,675.00)
Deposit	02/01/2023		Asotin County - NO FORM	(1,000.00)	(28,675.00)
Deposit	02/01/2023	Gerald A. Caniglia	Spokane Municipal Court	(800.00)	(29,475.00)
Deposit	02/01/2023	Michael Valerien	Spokane Municipal Court	(800.00)	(30,275.00)
Deposit	02/01/2023	Mary C. Logan	Spokane Municipal Court	(1,000.00)	(31,275.00)
Deposit	02/01/2023	Molly A. Nave	Spokane Municipal Court	(800.00)	(32,075.00)
Deposit	02/01/2023	Kristin O'Sullivan	Spokane Municipal Court	(1,000.00)	(33,075.00)
Deposit	02/01/2023	Howard F Delaney	Spokane Municipal Court	(800.00)	(33,875.00)
Deposit	02/01/2023	Gloria Ochoa-Bruck	Spokane Municipal Court	(1,000.00)	(34,875.00)
Deposit	02/01/2023	Andrew W. Wheeler	Battle Ground Municipal Court	(500.00)	(35,375.00)
Deposit	02/01/2023	Virginia M. Amato	KCDC South Division, Auburn Cou...	(1,000.00)	(36,375.00)
Deposit	02/01/2023	Kuljinder Dhillon	KCDC South Division, Maleng Re...	(1,000.00)	(37,375.00)
Deposit	02/01/2023	Michael Finkle	KCDC East Division , Issuaquah C...	(1,000.00)	(38,375.00)
Deposit	02/01/2023	Michelle Gehlsen	KCDC East Division, Redmond Co...	(1,000.00)	(39,375.00)
Deposit	02/01/2023	Laurel Gibson	KCDEC South Division, Burien Co...	(1,000.00)	(40,375.00)
Deposit	02/01/2023	Nathaniel Green	KCDC South Division, Maleng Reg...	(1,000.00)	(41,375.00)
Deposit	02/01/2023	Corinna Harn	KCDC South Division, Maleng Reg...	(1,000.00)	(42,375.00)
Deposit	02/01/2023	karama Hawkins	KCDC West Division, Shoreline C...	(1,000.00)	(43,375.00)
Deposit	02/01/2023	Gregg Hirakawa	KCDC West Division, King County ...	(1,000.00)	(44,375.00)
Deposit	02/01/2023	Andrea Jarmon	KCDC South Division, Maleng Reg...	(1,000.00)	(45,375.00)
Deposit	02/01/2023	Jill Klinge	KCDC East Division, Bellevue Cou...	(1,000.00)	(46,375.00)
Deposit	02/01/2023	Rhonda Laumann	KCDC South Division, Maleng Reg...	(1,000.00)	(47,375.00)
Deposit	02/01/2023	Fa'amomoi Masaniai	King County Courthouse	(1,000.00)	(48,375.00)
Deposit	02/01/2023	Marcus W. Naylor	KCDC East Division, Issaquah Co...	(1,000.00)	(49,375.00)
Deposit	02/01/2023	Lisa O'Toole	KCDC East Division, Bellevue Cou...	(1,000.00)	(50,375.00)
Deposit	02/01/2023	Lisa Paglisotti	King County Courthouse	(1,000.00)	(51,375.00)
Deposit	02/01/2023	Kevin Peck	KCDC East Division, Redmond Co...	(1,000.00)	(52,375.00)
Deposit	02/01/2023	Elizabeth Rampersad	KCDC East Division, Redmond Co...	(1,000.00)	(53,375.00)
Deposit	02/01/2023	Rebecca Robertson	King County Courthouse	(1,000.00)	(54,375.00)
Deposit	02/01/2023	Kristin Shotwell	King County Courthouse	(1,000.00)	(55,375.00)
Deposit	02/01/2023	Elizabeth D. Stephen...	KCDC South Division, Burien Cour...	(1,000.00)	(56,375.00)
Deposit	02/01/2023	Leah Taguba	KCDC South Division, Auburn Cou...	(1,000.00)	(57,375.00)
Deposit	02/01/2023	Brian Todd	KCDC South Division, Burien Cour...	(1,000.00)	(58,375.00)
Deposit	02/01/2023	Matthew York	King County Courthouse	(1,000.00)	(59,375.00)
Deposit	02/01/2023	Stephen D Greer	Shelton Municipal Court	(500.00)	(59,875.00)
Deposit	02/01/2023	Amy Kaestner	The Municipal Court of Everett	(1,000.00)	(60,875.00)
Deposit	02/01/2023	Remy Leonard	The Municipal Court of Everett	(1,000.00)	(61,875.00)
Deposit	02/01/2023	John Olson	Kirkland Municipal Court	(1,000.00)	(62,875.00)
Deposit	02/01/2023	Susan L. Solan	Aberdeen Municipal Court	(500.00)	(63,375.00)
Deposit	02/01/2023	M. Jamie Imboden	Cowlitz County District Court	(1,000.00)	(64,375.00)
Deposit	02/01/2023	John A Hays	Cowlitz County District Court	(1,000.00)	(65,375.00)
Deposit	02/01/2023	Kevin Blondin	Cowlitz County District Court	(1,000.00)	(66,375.00)
Deposit	02/01/2023	Tam Bui	Snohomish County District	(1,000.00)	(67,375.00)
Deposit	02/01/2023	Anthony Howard	Snohomish County District Court	(1,000.00)	(68,375.00)
Deposit	02/01/2023	Douglas Fair	Snohomish County District Court, ...	(1,000.00)	(69,375.00)
Deposit	02/02/2023	Elizabeth A. Fraiser	Snohomish County District Court, ...	(1,000.00)	(70,375.00)
Deposit	02/02/2023	Jeffrey Goodman	Snohomish County District Court	(1,000.00)	(71,375.00)
Deposit	02/02/2023	Rick Leo	Snohomish County District Court	(1,000.00)	(72,375.00)
Deposit	02/02/2023	Patricia L. Lyon	Snohomish County District Court	(1,000.00)	(73,375.00)
Deposit	02/02/2023	Jennifer W. Millett	Snohomish County District Court	(800.00)	(74,175.00)
Deposit	02/02/2023	Jennifer Rancourt	Snohomish County District Court	(1,000.00)	(75,175.00)
Deposit	02/02/2023	Rick L. Hansen	Klickitat County - NO FORM	(500.00)	(75,675.00)
Deposit	02/02/2023	Charles Short	Okanongan County District Court	(1,000.00)	(76,675.00)
Deposit	02/02/2023	Chancey C. Crowell	Okanongan County District Court	(1,000.00)	(77,675.00)
Deposit	02/02/2023	Kara Murphy Richards	Renton Municipal Court	(1,000.00)	(78,675.00)
Deposit	02/02/2023	Jessica A Giner	Renton Municipal Court	(1,000.00)	(79,675.00)
Deposit	02/02/2023	Pauline Freund	SeaTac Municipal Court	(500.00)	(80,175.00)
Deposit	02/02/2023	Bronson Faul	Selah Municipal Court	(250.00)	(80,425.00)
Deposit	02/02/2023	Allen F. Blackmon	Chelan County District Court	(1,000.00)	(81,425.00)
Deposit	02/02/2023	Jonathan Volyn	Chelan County District Court	(1,000.00)	(82,425.00)
Deposit	02/02/2023	Glenn Phillips	Kent Municipal Court (Associate M...	(25.00)	(82,450.00)
Deposit	02/02/2023	Sara L. McCulloch	Bainbridge Island Municipal Court	(500.00)	(82,950.00)
Deposit	02/02/2023	Douglas B. Robinson	Cofax Municipal Court	(250.00)	(83,200.00)
Deposit	02/02/2023	Dave Neupert	Clallam County District Court 1	(1,000.00)	(84,200.00)

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Type	Date	Name	Memo	Amount	Balance
Deposit	02/02/2023	Clarke W. Tibbits	East Wenatchee Municipal Court	(500.00)	(84,700.00)
Deposit	02/02/2023	William J. Stewart	Montesano Municipal Court	(250.00)	(84,950.00)
Deposit	02/05/2023	John E Hart	Whitman County District Court	(1,000.00)	(85,950.00)
Deposit	02/17/2023	Valerie Bouffiou	Lynnwood Municipal Court	(1,000.00)	(86,950.00)
Deposit	02/17/2023	Mara J. Rozzano	City of Bothell (no form)	(1,000.00)	(87,950.00)
Deposit	02/17/2023	Allen C Unzleman	Napavine Municipal Court	(250.00)	(88,200.00)
Deposit	02/17/2023	Heidi Heywood	Walla Walla County District Court (...)	(1,000.00)	(89,200.00)
Deposit	02/17/2023		Walla Walla County District Court (...)	(500.00)	(89,700.00)
Deposit	02/17/2023	Paul Wohl	Thurston District Court	(800.00)	(90,500.00)
Deposit	02/17/2023	Kalo Wilcox	Thurston District Court	(1,000.00)	(91,500.00)
Deposit	02/17/2023	Samuel G. Meyer	Thurston District Court	(1,000.00)	(92,500.00)
Deposit	02/17/2023	Brett Buckley	Thurston District Court	(1,000.00)	(93,500.00)
Deposit	02/17/2023	Jeffrey L. Tolman	Poulsbo Municipal Court	(500.00)	(94,000.00)
Deposit	02/17/2023	Jennifer L. Fassbender	Spokane County District Court	(1,000.00)	(95,000.00)
Deposit	02/17/2023	Patti Connolly Walker	Spokane County District Court	(1,000.00)	(96,000.00)
Deposit	02/17/2023	Andrew Biviano	Spokane County District Court	(1,000.00)	(97,000.00)
Deposit	02/17/2023	Patrick Johnson	Spokane County District Court	(1,000.00)	(98,000.00)
Deposit	02/17/2023	Richard M. Leland	Spokane County District Court	(1,000.00)	(99,000.00)
Deposit	02/17/2023	Aimee N. Maurer	Spokane County District Court	(1,000.00)	(100,000.00)
Deposit	02/17/2023	Jeffery Smith	Spokane County District Court	(1,000.00)	(101,000.00)
Deposit	02/17/2023	Jenny Zappone	Spokane County District Court	(1,000.00)	(102,000.00)
Deposit	02/17/2023	Scott A Harmer	North Pacific District Court	(500.00)	(102,500.00)
Deposit	02/17/2023	Nancy R. McAllister	South Pacific District Court	(500.00)	(103,000.00)
Deposit	02/17/2023	Jeffery Baker	Klickitat County Auditor's Office (n...)	(500.00)	(103,500.00)
Deposit	02/17/2023	Craig Stilwill	Pasco Municipal Court	(1,000.00)	(104,500.00)
Deposit	02/17/2023	Anthony Parise	Whatcom County Dustrict Court	(1,000.00)	(105,500.00)
Deposit	02/17/2023	Jonathan Rands	Whatcom County Dustrict Court	(1,000.00)	(106,500.00)
Deposit	02/17/2023	Angela Anderson	Whatcom County Dustrict Court	(800.00)	(107,300.00)
Deposit	02/17/2023	Scott C. Sage	Ocean Shores Municipal Court	(250.00)	(107,550.00)
Deposit	02/17/2023	Thomas P. Lyden	Everson-Nooksack Municipal Court	(250.00)	(107,800.00)
Deposit	02/17/2023		City of Roslyn (no form)	(250.00)	(108,050.00)
Deposit	02/17/2023	Karla Buttorff	Pierce County District Court	(1,000.00)	(109,050.00)
Deposit	02/17/2023	Dwayne L Christopher	Pierce County District Court	(1,000.00)	(110,050.00)
Deposit	02/17/2023	Jeanette Lineberry	Pierce County District Court	(1,000.00)	(111,050.00)
Deposit	02/17/2023	Kevin McCann	Pierce County District Court	(1,000.00)	(112,050.00)
Deposit	02/17/2023	Lloyd Oaks	Pierce County District Court	(1,000.00)	(113,050.00)
Deposit	02/17/2023	Lizanne Padula	Pierce County District Court	(1,000.00)	(114,050.00)
Deposit	02/17/2023	Claire Sussman	Pierce County District Court	(1,000.00)	(115,050.00)
Deposit	02/17/2023	Karl Williams	Pierce County District Court	(1,000.00)	(116,050.00)
Deposit	02/17/2023	Sandra L. Allen	Milton & Gig Harbor Municipal Cou...	(500.00)	(116,550.00)
Deposit	02/17/2023	Park D. Eng	Seattle Municipal Court (Retired M...	(25.00)	(116,575.00)
Deposit	02/17/2023	John A. Miller	Fircrest - ruston Municipal Court	(250.00)	(116,825.00)
Deposit	02/17/2023	Paul R Sander	Lower Kittitas County District Court	(1,000.00)	(117,825.00)
Deposit	02/17/2023	Jennifer M. Ellis	Lower Kittitas County District Court2	(400.00)	(118,225.00)
Deposit	02/17/2023	Craig Juris	Lower Kittitas County District Court	(500.00)	(118,725.00)
Deposit	02/17/2023	Mindy Walker	Jefferson County District Court	(1,000.00)	(119,725.00)
Deposit	02/17/2023	Lorraine Rimson	Jefferson County District Court	(400.00)	(120,125.00)
Deposit	02/17/2023	Arthur Blauvelt III	Elma & Oakville Municipal Courts	(250.00)	(120,375.00)
Deposit	02/17/2023	Kevin Ringus	Fife Municipal Court	(1,000.00)	(121,375.00)
Deposit	02/17/2023	Craig Juris	Cle Elum Municipal Court	(250.00)	(121,625.00)
Deposit	02/17/2023	Marilyn Paja	Kitsap District Court (Retired)	(25.00)	(121,650.00)
Deposit	02/17/2023	Claire Bradley	Kitsap County District Court	(1,000.00)	(122,650.00)
Deposit	02/17/2023	Jeffrey J. Jahns	Kitsap County District Court	(1,000.00)	(123,650.00)
Deposit	02/17/2023	Kevin P Kelly	Kitsap County District Court	(1,000.00)	(124,650.00)
Deposit	02/17/2023	Shane Seaman	Kitsap County District Court	(1,000.00)	(125,650.00)
Deposit	02/17/2023	Anneke Berry	Buckley Municipal Court	(250.00)	(125,900.00)
Deposit	02/17/2023	Kimberly Walden	Tuckwila Municipal Court	(500.00)	(126,400.00)
Deposit	02/17/2023	Dale A. McBeth	Chehalis Municipal Court	(500.00)	(126,900.00)
Deposit	02/17/2023	John Curry	Orting Municipal Court	(250.00)	(127,150.00)
Deposit	02/17/2023	David Ebenger	Omak, Winthrop and Twisp Munici...	(250.00)	(127,400.00)
Deposit	02/17/2023	Lisa Leone	Des Moines Municipal Court	(1,000.00)	(128,400.00)
Deposit	02/17/2023	Geoff Arnold	City of Cosmopolis (no form)	(250.00)	(128,650.00)
Deposit	02/17/2023	Robert Hamilton	Enumclaw Municipal Court	(250.00)	(128,900.00)
Deposit	02/17/2023	Timothy A. Dury	Port Orchard Municipal	(500.00)	(129,400.00)
Deposit	02/17/2023	Krista White Swain	Black Diamond Municipal	(250.00)	(129,650.00)
Total Membership Revenue				(129,650.00)	(129,650.00)

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July 2022 through February 2023

Type	Date	Name	Memo	Amount	Balance
Mary Fairhurst National Leaders					
Check	10/03/2022	City of Lakewood	American Bar Assn Annual Meeting	2,500.00	2,500.00
Check	11/10/2022	Airway Heights Muni...		2,238.92	4,738.92
Check	11/10/2022	Action Legal Group ...		79.80	4,818.72
Total Mary Fairhurst National Leaders				4,818.72	4,818.72
Fraud					
Credit ...	07/15/2022	Google *Ciara Proch...	Google *Ciara Prochask 855-836-3...	3.49	3.49
Credit ...	07/15/2022	Google *Ciara Proch...		3.49	6.98
Credit ...	07/15/2022	Google *Ciara Proch...	Google *Ciara Prochask	0.99	7.97
Credit ...	10/31/2022		Fraud adjustment - credit	(7.97)	0.00
Total Fraud				0.00	0.00
Contract Grant Writer					
Check	07/08/2022	Collaborative Partner...	Invoice 1104	833.75	833.75
Check	08/02/2022	Collaborative Partner...	Invoice 1114	2,682.50	3,516.25
Check	08/22/2022	Collaborative Partner...	Invoice 1126	2,411.25	5,927.50
Check	09/14/2022	Collaborative Partner...	Invoice 1134	1,825.55	7,753.05
Check	10/09/2022	Collaborative Partner...	Invoice 1143	4,705.50	12,458.55
Check	10/26/2022	Collaborative Partner...	Invoice 1149	1,355.75	13,814.30
Check	11/14/2022	Collaborative Partner...	Invoice 1160	1,116.50	14,930.80
Check	12/05/2022	Collaborative Partner...	Invoice 1162	1,189.00	16,119.80
Check	12/28/2022	Collaborative Partner...	Invoice 1176	797.50	16,917.30
Check	01/04/2023	Collaborative Partner...	Invoice 1178	2,138.75	19,056.05
Check	02/02/2023	Collaborative Partner...	Invoice 1194	2,465.00	21,521.05
Check	02/20/2023	Collaborative Partner...	Invoice 1199	3,995.75	25,516.80
Total Contract Grant Writer				25,516.80	25,516.80
President's - Special Fund					
Credit ...	07/26/2022	Buds Blooms	Flowers sent to Justice Madsen	94.86	94.86
Credit ...	09/13/2022	Peters & Sons	Flowers for Judge Smith	87.73	182.59
Credit ...	10/14/2022	Peters & Sons	Sent to Judge Logan	95.36	277.95
Total President's - Special Fund				277.95	277.95
Special Fund Expense					
Check	09/14/2022	FM Public Affairs, LLC		2,500.00	2,500.00
Total Special Fund Expense				2,500.00	2,500.00
Prior Year Budget Expense					
Check	07/08/2022	Sonial R. True	JASP	117.00	117.00
Check	07/08/2022	Opal Art Glass	President Line Item	1,010.21	1,127.21
Check	07/12/2022	City of Tukwila	Pro Tempore	480.00	1,607.21
Check	07/12/2022	City of Tukwila	Board Meeting Expense	1,520.00	3,127.21
Check	07/12/2022	Okanogan County Di...	Spring Conference Presenter Pro ...	394.63	3,521.84
Check	07/25/2022	Okanogan County Di...	Judge Styeiner's Memorial Service...	394.63	3,916.47
Check	07/26/2022	Kyle Mott	Public outreach committee line item	176.00	4,092.47
Check	07/26/2022	Chelan County Distr...	Pro Tempore Line Item	600.00	4,692.47
Check	08/01/2022	Charles Short	President's special line item Lobyi...	300.00	4,992.47
Check	08/01/2022	Charles Short	Judge Steiner Memorial-President'...	280.00	5,272.47
Total Prior Year Budget Expense				5,272.47	5,272.47
Board Meeting Expense					
Check	08/30/2022	Sun Mountain Lodge	Retreat Down Payment	3,000.00	3,000.00
Check	09/14/2022	FM Public Affairs, LLC		12.00	3,012.00
Check	01/31/2023	Dayle Designs	Invoice 8176 DMCJA Logo Package	647.52	3,659.52
Total Board Meeting Expense				3,659.52	3,659.52

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2022 through February 2023

Type	Date	Name	Memo	Amount	Balance
Bookkeeping Expense					
Check	07/08/2022	Pierce County Bookk...	Invoice 1246	318.00	318.00
Check	08/12/2022	Pierce County Bookk...		318.00	636.00
Check	09/12/2022	Pierce County Bookk...		318.00	954.00
Check	10/03/2022	Pierce County Bookk...	Invoice 1269	318.00	1,272.00
Check	11/10/2022	Pierce County Bookk...	Invoice 1283	318.00	1,590.00
Check	12/16/2022	Pierce County Bookk...		318.00	1,908.00
Check	01/20/2023	Pierce County Bookk...		318.00	2,226.00
Check	02/08/2023	Pierce County Bookk...		318.00	2,544.00
Total Bookkeeping Expense				2,544.00	2,544.00
Education Committee					
Check	01/13/2023	Yvonne Stedham	Invoice B1225	625.00	625.00
Total Education Committee				625.00	625.00
Judicial Assistance Committee					
Credit ...	07/12/2022	GroupGreeting		101.74	101.74
Deposit	08/12/2022	Superior Court Judg...	Jasp Contribution	(8,000.00)	(7,898.26)
Check	10/03/2022	Susanna Neil Kanthe...	3rd quarter, 2022	1,200.00	(6,698.26)
Check	01/27/2023	Susanna Neil Kanthe...	4th quarter, 2022	1,200.00	(5,498.26)
Total Judicial Assistance Committee				(5,498.26)	(5,498.26)
Judicial College Social Support					
Check	01/27/2023	Tags Awards & Spec...	Trophies for Judicial College Atten...	200.17	200.17
Total Judicial College Social Support				200.17	200.17
Judicial Community Outreach					
Check	01/20/2023	Washington YMCA ...		2,000.00	2,000.00
Total Judicial Community Outreach				2,000.00	2,000.00
Legislative Committee					
Credit ...	02/02/2023	Des Vistor Services	2024 Meeting	75.00	75.00
Credit ...	02/03/2023	Wagner's European ...		642.05	717.05
Check	02/11/2023	City of Olympia	1-31-23 Legislative Day - Scott Ahlf	199.96	917.01
Check	02/11/2023	Drew Henke	2023-01-31 Drew Henke - Legislati...	16.00	933.01
Check	02/11/2023	City of Tacoma	1-31-2023 - Pro Tem - Legislative ...	200.00	1,133.01
Check	02/11/2023	Michelle Gehlsen.	1-31-2023 Legislative Day	98.25	1,231.26
Check	02/11/2023	Stephen D Greer	1-31-23 Legislative Day	31.88	1,263.14
Check	02/11/2023	Karl Williams	1-31-23 Legislative Day	54.35	1,317.49
Check	02/13/2023	Dave Neupert	Legislative Day 1-31-23	181.81	1,499.30
Check	02/13/2023	Clallam County Distri...	Pro Tem Legislative Day 1-31-23	595.00	2,094.30
Check	02/13/2023	Clallam County Distri...	Legislative Day 1-31-23	129.61	2,223.91
Check	02/15/2023	Mason County Distri...		450.00	2,673.91
Check	02/15/2023	George Steele	1-31-23 Leg. Day	41.34	2,715.25
Check	02/22/2023	City of Seatac	1-31-23 DMCJA Leg. Day	618.45	3,333.70
Check	02/22/2023	Pauline Freund	1-31-23 DMCJA Leg. Day	37.11	3,370.81
Check	02/28/2023	Jenifer Howson	DMCJA Leg Day	162.44	3,533.25
Total Legislative Committee				3,533.25	3,533.25
Legislative Pro-Tem					
Check	01/09/2023	Pierce County Distric...	Judge Karl Williams DMCJA Leg C...	196.84	196.84
Check	01/09/2023	Thurston County Dist...	Judge Sam Meyers DMCJA Leg C...	200.00	396.84
Total Legislative Pro-Tem				396.84	396.84

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2022 through February 2023

Type	Date	Name	Memo	Amount	Balance
Lobbyist Contract					
Check	07/11/2022	Bogard & Johnson, L...	June Payment	6,000.00	6,000.00
Check	07/11/2022	Bogard & Johnson, L...	July Payment	6,000.00	12,000.00
Check	08/15/2022	Bogard & Johnson, L...	August Payment	6,000.00	18,000.00
Check	09/15/2022	Bogard & Johnson, L...	September Payment	6,000.00	24,000.00
Check	10/14/2022	Bogard & Johnson, L...	October Payment	6,000.00	30,000.00
Check	11/15/2022	Bogard & Johnson, L...	November Payment	6,000.00	36,000.00
Check	12/16/2022	Bogard & Johnson, L...	December Payment	6,000.00	42,000.00
Check	01/15/2023	Bogard & Johnson, L...	January Payment	6,000.00	48,000.00
Check	02/15/2023	Bogard & Johnson, L...	February Payment	6,000.00	54,000.00
Total Lobbyist Contract				54,000.00	54,000.00
President Expense					
Check	10/19/2022	Rick Leo	10-11-22 Salary Commission meet...	114.50	114.50
Credit ...	01/30/2023	Staples		31.76	146.26
Check	02/11/2023	Rick Leo	2-1-23 Legislative Day	128.24	274.50
Check	02/11/2023	Rick Leo	1-31-23 Judicial College in Vancou...	252.96	527.46
Total President Expense				527.46	527.46
Pro Tempore (Chair Approval)					
Check	10/14/2022	Pierce County Distric...	September 9th DMCJA Legislative...	179.64	179.64
Check	10/23/2022	Pierce County Distric...	You've Been Served September 2...	393.76	573.40
Check	12/06/2022	King County District ...	10/14/22 Online Zoom Leg. Com...	244.90	818.30
Check	12/16/2022	King County District ...	9/9/22	244.90	1,063.20
Check	12/16/2022	King County District ...	9/9/22	244.90	1,308.10
Check	01/13/2023	King County District ...	10/17/22 zoom DMCJA Public Out...	244.90	1,553.00
Check	01/13/2023	King County District ...	9/27/22 DMCJA board meeting In ...	244.90	1,797.90
Check	01/13/2023	King County District ...	12/9/22 zoom Legislative Meeting ...	244.90	2,042.80
Check	02/11/2023	Thurston County Dist...	Legislative Day - Judge Sam Meyer	333.50	2,376.30
Total Pro Tempore (Chair Approval)				2,376.30	2,376.30
Professional Services					
Check	12/04/2022	Dino W Traverso, PL...	Corp tax return	800.00	800.00
Total Professional Services				800.00	800.00
Public Outreach (ad hoc workgrp)					
Check	10/09/2022	City of Puyallup	You've been served 9/21/22	71.45	71.45
Check	10/09/2022	King County District ...	You've been served 9/21/22	118.74	190.19
Check	10/09/2022	Snohomish Co. Distri...	You've been served 9/21/22	216.89	407.08
Check	10/09/2022	City of Spokane	You've been served 9/21/22	142.25	549.33
Check	10/09/2022	Grant County	You've been served 9/21/22	143.55	692.88
Check	10/09/2022	Federal Way Municip...	You've been served 9/21/22	131.35	824.23
Check	10/09/2022	Lisa Hardy (Court Ad...	You've been served 9/21/22	134.97	959.20
Check	10/09/2022	Clark County District	You've been served 9/21/22	88.60	1,047.80
Check	10/09/2022	Karl Williams	You've been served 9/21/22	106.62	1,154.42
Check	10/09/2022	Kent Municipal Court	You've been served 9/21/22	240.32	1,394.74
Total Public Outreach (ad hoc workgrp)				1,394.74	1,394.74
Treasurer Expense and Bonds					
Check	09/28/2022	Liberty Mutual Insura...	Bond Expense	140.00	140.00
Total Treasurer Expense and Bonds				140.00	140.00
TOTAL				0.00	0.00

Other current information not included in reports

DMCJA 2022-2023 Adopted Budget

Item/Committee	ALLOCATED	SPENT	Balance
Access to Justice Liaison	\$ 100.00		100.00
Audit (every 3 years)			
Bar Association Liaison (WSBA)	\$ 100.00		100.00
Board Meeting Expense	\$ 25,105.23	3,660.00	21,445.23
Bookkeeping Expense	\$ 3,500.00	2,544.00	956.00
Bylaws Committee	\$ 250.00		250.00
Conference Calls/Zoom	\$ 100.00		100.00
Conference Planning Committee	\$ 4,000.00		4,000.00
Conference (Spring) <u>Incidental</u> Fees For Members for 2023	\$ 40,000.00		40,000.00
Contract Grant Writer *	\$ 122,000.00	25,516.80	96,483.20
Contract Policy Analyst			0.00
Council on Independent Courts (CIC)	\$ 500.00		500.00
Diversity Committee	\$ 500.00		500.00
DMCJA/SCJA Sentencing Alternatives aka "Trial Court Sentencing and Supervision Committee" DORMANT			
DMCMA Liaison	\$ 100.00		100.00
DMCMA Mandatory Education	\$ 20,000.00		20,000.00
DOL Liaison Committee	\$ 100.00		100.00
Education Committee	\$ 5,000.00	625.00	4,375.00
Education - Security	\$ 2,500.00		2,500.00
Educational Grants	\$ 5,000.00		5,000.00
Judicial Assistance Service Program (JASP) Committee**	\$ 19,653.00	2,502.00	17,151.00
Insurance (every 3 years)			
Judicial College Social Support	\$ 2,000.00	200.00	1,800.00
Judicial Community Outreach	\$ 2,000.00	2,000.00	0.00
Legislative Committee	\$ 6,500.00	3,533.00	2,967.00
Legislative Pro-Tem	\$ 1,000.00	397.00	603.00
Lobbyist Contract	\$ 72,000.00	54,000.00	18,000.00
Lobbyist Expenses	\$ 1,500.00		1,500.00
Long-Range Planning Committee	\$ 750.00		750.00
MPA Liaison	\$ 250.00		250.00
Municipal/District Court Swearing In - Every 4 yrs (12/2024)			0.00
(Mary Fairhurst) National Leadership Grants	\$ 5,000.00	4,819.00	181.00

Nominating Committee	\$ 100.00		100.00
President Expense	\$ 3,000.00	527.00	2,473.00
President's Expense - Special Fund	\$ 1,000.00	278.00	722.00
Pro Tempore (committee chair approval)	\$ 10,000.00	2,376.00	7,624.00
Professional Services	\$ 1,500.00	800.00	700.00
Public Outreach (ad hoc workgroup)***	\$ 2,394.74	1,395.00	999.74
Rules Committee	\$ 500.00		500.00
SCJA Board Liaison	\$ 250.00		250.00
Therapeutic Courts	\$ 2,500.00		2,500.00
Treasurer Expense and Bonds	\$ 100.00	140.00	-40.00
Trial Court Advocacy Board (TCAB) - dormant			0.00
Uniform Infraction Citation Committee (UICC)	\$ 1,000.00		1,000.00
Totals	\$ 361,852.97	\$ 105,312.80	\$ 256,540.17
Special Fund		\$2,500.00	
*To include \$50,000 carryover from Board meeting expense 2021-2022 budget			
** To include \$8000,00 from the SCJA and carryover of any remaining funds from 2021-2022 budget			
***Board approved move from the Board Budget line item to the Public Outreach line item. 1394.74			

A. Ratification of vote to reallocate funds from the Legislative Pro Tem line item (\$1500) and from the Board Meeting Expense line item (\$3500) for a total of \$5000 to the Legislative Committee line item to ensure that the Committee can cover the travel costs for those judges attending the Legislative Day event scheduled for Tuesday, January 31, 2023 in Olympia. M/S/P

updated 02-28-23



Statement of Account

PAGE 1 OF 2

Statement End Date February 28, 2023

Statement Begin Date February 1, 2023

Account Number

To report a lost or stolen card, call 800-324-9375.

For 24-hour telephone banking, call 877-431-1876.

WA STATE DIST & MUNICIPAL COURT JUDGES' 12679 *
 JUDGE MICHELLE K GEHLEN
 10116 NE 183RD ST
 BOTHELL, WA 98011-3416



Grow your Savings with a High Yield Money Market

Check with your branch to learn more about how to boost your savings with a limited time High Yield Money Market account.



Annual Percentage Yield Earned for this Statement Period	1.000%
Interest Rate Effective 02/01/2023	0.995%
Interest Earned/Accrued this Cycle	\$29.13
Number of Days in this Cycle	28
Date Interest Posted	02-28-2023
Year-to-Date Interest Paid	\$60.21

Beginning Balance	\$37,416.47
Interest Earned This Period	+29.13
Deposits and Credits	+1,300.00
Checks Paid	-0.00
ATM, Electronic and Debit Card Withdrawals	-0.00
Other Transactions	-0.00
Ending Balance	\$38,745.60

	Total for This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Interest Earned This Period

Date	Description	Amount
02-28	Credit Interest	29.13
Total Interest Earned This Period		29.13

Visa may provide updated debit card information, including your expiration date and card number, with merchants that have an agreement for reoccurring payments. You may opt out of this service by calling 1-800-324-9375.



Statement of Account

PAGE 2 OF 2

Statement End Date February 28, 2023
Statement Begin Date February 1, 2023
Account Number

For 24-hour telephone banking
1-877-431-1876

Deposits and Credits

Table with 3 columns: Date, Description, Amount. Rows include deposits for 02-06 (450.00) and 02-17 (850.00), and a total of 1,300.00.



DMCJA

MONTHLY COMMITTEE REPORT TO THE BOARD

****IF A CHAIR, OR A COMMITTEE MEMBER DESIGNEE, IS NOT AVAILABLE TO ATTEND THE MEETING VIA ZOOM/IN-PERSON, A WRITTEN REPORT SHOULD BE SUBMITTED FOR THE BOARD PACKET****

DOL Liaison Committee	Judge Angelle Gerl
COMMITTEE	CHAIR(S)

PRINCIPAL ACTIVITIES OVER THE PAST MONTH

1. Amendment to IRLJ 6.6 with went to the Supreme Court Rules Committee on January 17, 2023.
2. Request to IT Governance regarding updating JIS Records with official Death Records is currently in Step 3 of the process with IT Governance which si the analysis phase. It has received endorsement from the DMCMA.
3. Regarding changes to RCW 46.52.130, SB 5347 was introduced to the Senate. The first reading was on January 12th, public hearing with testimony on January 26th, and is scheduled for executive session on February 2nd with the Senate Committee on Law and Justice.
4. Regarding Model Relicensing – We have created a subcommittee which has its first meeting on February 7, 2023.

WORKS IN PROGRESS AND PLANNED FUTURE ACTIVITIES

1. Continue to support amendment to IRLJ 6.6
2. Continue to follow up on Death Record proposal.
3. Follow the proposal of RCW 46.52.130; SB 5347.
4. Proceed with subcommittee for model relicensing for Courts. November meeting and determine how to best proceed on that project going forward.

DMCJA

MONTHLY COMMITTEE REPORT TO THE BOARD

****IF A CHAIR, OR A COMMITTEE MEMBER DESIGNEE, IS NOT AVAILABLE TO ATTEND THE MEETING VIA ZOOM/IN-PERSON, A WRITTEN REPORT SHOULD BE SUBMITTED FOR THE BOARD PACKET****

DOL Liaison Committee	Judge Angelle Gerl
COMMITTEE	CHAIR(S)

PRINCIPAL ACTIVITIES OVER THE PAST MONTH

1. SB 5347 with changes proposed to RCW 46.52.130 has passed in the State Senate.
2. Regarding Model Relicensing – We have created a subcommittee which had its first meeting on February 7, 2023. We have had a few other judges join from outside the DOL Liaison Committee, which is great. A survey was sent out regarding relicensing programs in our courts. We are still receiving data on this and would encourage more courts to respond.

WORKS IN PROGRESS AND PLANNED FUTURE ACTIVITIES

1. Continue to support amendment to IRLJ 6.6.
2. Continue to follow up on Death Record proposal.
3. The proposal of RCW 46.52.130; SB 5347 is now in the House and is scheduled for a hearing on Thursday March 9th. Judge Ringus will testify. It has been noted as an uncontroversial bill and seems to have good support.
4. The Judges have second meeting scheduled for March 7th to begin the work on the subcommittee for relicensing.

DMCJA

MONTHLY COMMITTEE REPORT TO THE BOARD

****IF A CHAIR, OR A COMMITTEE MEMBER DESIGNEE, IS NOT AVAILABLE TO ATTEND THE MEETING VIA ZOOM/IN-PERSON, A WRITTEN REPORT SHOULD BE SUBMITTED FOR THE BOARD PACKET****

Legislative Executive
COMMITTEE

Judges Ringus & Rivera
CHAIR(S)

PRINCIPAL ACTIVITIES OVER THE PAST MONTH

The Legislative-Executive Committee met on February 6th, 13th, 21st, and 27th, 2023, to discuss the items moving forward in the legislative agenda and any legislation that may affect the DMCJA.

Judge Ringus and Judge Rivera also attended the BJA Legislative Committee meetings on the same dates listed above. These are Zoom meetings that focus on BJA request legislation, items of branch wide significance, and the budget process for the upcoming legislative session.

Judge Ringus, Judge Rivera, Judge Meyer, Judge Hirakawa, Judge Short, the DMCJA lobbyist, Melissa Johnson, AOC Staff, Stephanie Oyler, Brenden Higashi, Natasha Johnson, and Antoinette Bonsignore, met over Zoom on February 2nd and 3rd to discuss the various drug possession pieces of legislation (4) to compare and set our strategy going forward.

Judge Ringus met with Judge Larson on February 4th to discuss his proposed legislation regarding Blake and the Sequential Intercept Model.

Judge Rivera and our lobbyist, Melissa Johnson, met with Representative Davis and others on several occasions to discuss the proposed amendments and strikers to 2SHB 1715.

WORKS IN PROGRESS AND PLANNED FUTURE ACTIVITIES

Several of the action items within the Priorities Project were identified by the Committee and already fall under the mission of the Committee (namely, meeting face-to-face with local and state legislative members, advocacy with the legislature for funding objectives, and developing strategies to educate the executive and legislative branches).

As initiatives are identified and may arise during the legislative process, we will review each item using a diversity, equity, and inclusion lens to identify areas of potential racism as it may relate to our judges, staff, and participants.



DMCJA Rules Committee Meeting

Tuesday, January 24, 2023 (12:15 PM – 1:15 PM)

Via Zoom

MEETING MINUTES

Members (Attending):

- Judge Catherine McDowall, Co-Chair
- Judge Wade Samuelson, Co-Chair
- Judge Eric Biggar
- Judge Karla Buttorff
- Commissioner Eric Dooyema
- Judge Pauline Freund
- Judge Angelle Gerl
- Judge Jeffrey Goodwin
- Commissioner Paul Nielsen
- Judge George Steele
- Judge Samuel Meyer
- Judge Lizanne Padula
- Andrea Belanger, DMCMA liaison
- Kati Dorman, DMCMA liaison, alternate

AOC Staff and Guests (Attending):

- Antoinette Bonsignore
- Natasha Johnson
- Judge Rick Leo

Judge Catherine McDowall called the meeting to order at 12:17 PM.

The Committee discussed the following items:

1. Welcome and introductions

Judge McDowall welcomed participants.

2. Approve minutes from the November 22, 2022 Committee meeting

The minutes from the November 22, 2022 Rules Committee meeting were approved and adopted through consensus.

Next Step: Send to Tracy Dugas for February 2023 Board Meeting.

3. Inform: Guest Speaker Natasha Johnson: How Can AOC Stop Including Forms in Court Rules?

Forms should not be in the rules. Why are they still there? Natasha Johnson is contacting DMCJA and SCJA committees to garner support for removing forms in the rules. Natasha is also working with Antoinette to advance this project. Natasha has been unable to determine why forms have been included in the rules in the first place. Keeping forms in the rules is wasteful, costly, and burdensome.

Natasha is preparing a proposal for the Supreme Court to remedy this problem, and she will let Antoinette know when the proposal is finalized. Judge McDowall requested the Rules Committee be permitted to review the proposal and sign on to support the proposal; in the alternative, the Rules Committee could also write a letter supporting the proposal during the comment period.

Next Step: Natasha will notify Antoinette when the proposal is ready for the Rules Committee's review.

4. Inform: Supreme Court Rules Committee Update

Judge McDowall updated the Rules Committee regarding the Supreme Court Rules Committee's decisions to (1) adopt the technical amendments for CrRLJ 2.1; (2) publish the proposed amendment for CrRLJ 7.4 in the normal 2023 cycle; (3) publish the proposed amendment for CrRLJ 7.5 in the normal 2023 cycle; and (4) adopted the IRLJ amendments for the implementation of ESSB 5226. The proposed amendment for GR 19 has not progressed. The Supreme Court agreed to table it at the most recent En Banc Administrative Conference, so it still has not been ordered to be published for comment; there may be another update following February's En Banc Administrative Conference.

Judge McDowall asked if the Rules Committee needs to develop an official accounting of all the rules the Committee might want to act on at the February Rules Committee

meeting. Judge Goodwin volunteered to put together the list of rules for the Rules Committee to review at the February meeting (see attached document on page 2).

5. Inform: Update - Request for An Emergency Stay of CrRLJ 7.6

Chief Justice Gonzalez issued a letter on December 2, 2022, rejecting the DMCJA's request for an emergency stay of CrRLJ 7.6. Judge Gerl proposed the Rules Committee provide the En Banc court with additional judicial commentary regarding the unworkability of CrRLJ 7.6 by January 30, 2023. The Rules Committee will request DMCJA presiding judges to comment on and document problems their courts have experienced implementing the new amendments to CrRLJ 7.6.

Additionally, why have we not received any response from WAPA regarding the CrRLJ 7.6 challenges DMCJA has identified? Can we reach out to Russell Brown at WAPA for more information? The consensus concluded the Rules Committee could not get further information from WAPA to meet the Supreme Court's January 30th En Banc submission deadline.

Next Steps: Judge Samuelson and Antoinette will draft the email requesting judicial comments. Antoinette will then email the request to the DMCJA and the DMCJA presiding judges' listservs with high priority. Antoinette will set Friday, January 27th as the deadline for submitting comments.

6. Inform: Update - Remote Proceedings Workgroup

Judge Gerl stated that the next Remote Proceedings Workgroup meeting is scheduled for February 9th. The Workgroup will evaluate the rules lists developed by the DMCJA and the SCJA. Judge Gerl and Judge Goodwin created a list of rules for the Remote Proceedings Workgroup's review. Judge Gerl stated that the final list of rules would be completed for the Rules Committee to review at the next Rules Committee meeting, scheduled for February 28th. The Remote Proceedings Workgroup will propose specific rule amendment language based on the DMCJA and SCJA lists.

Next Step – Action Item: The Rules Committee will finalize and approve the list of rules to submit to the Remote Proceedings Workgroup.

7. Inform: Update – Proposal to Amend GR 42

Judge McDowall asked if the Rules Committee should push the proposal to amend GR 42 forward to the Board for the February Board meeting. Judge Gerl developed a proposal to amend GR 42 with Judge Freund and Katrin Johnson at the Washington State Office of Public Defense (OPD). Judges have no discretion under the new amendment to GR 42, which went into effect on January 1, 2023.

The Rules Committee reviewed and made changes to the GR 42 proposal and then voted to approve those changes. Judge Gerl will get OPD to sign off on the changes the Rules Committee made to the proposal and then forward the proposal to the Board. Judge Goodwin moved to advance the GR 42 proposal to the Board, and the Rules Committee unanimously decided to send the proposal to the Board.

Next Steps: Judge Gerl will notify Antoinette when the proposal is ready to submit to the Board for the next Board meeting. Antoinette will submit the proposal to Tracy Dugas and Stephanie Oylar as soon as the proposal is finalized.

8. Discuss: DMCJA Priorities

Judge McDowall handed the meeting to Judge Samuelson at 1 pm to attend another matter.

Judge Samuelson began a discussion about the importance of preserving judicial independence and how special interest groups are utilizing a tactic for recommending lengthy and specific rules changes designed to limit judicial discretion. Judge Samuelson emphasized the importance of evaluating any proposed rule changes to preserve judicial independence.

Status: Ongoing: The Rules Committee continues implementing the DMCJA Priorities.

9. Other Business and Future Projects

- **GR 19 proposal regarding standards for video hearings in court**
- **Work with Supreme Court Rules and SCJA on updates to GR 9**
- **Review court rules to identify forms to be removed from the court rules (Commissioner Nielsen)**

Status - GR 19 proposal: The Rules Committee will continue evaluating how GR 19 will be affected by an increased number of remote proceedings and will also consider that not all courts have access to the same level of technology to accommodate an increase in the number of remote proceedings.

Status – Removing forms from court rules: Natasha Johnson addressed this issue at the beginning of today's meeting. The Rules Committee will support all efforts to weed out forms from court rules.

Commissioner Nielsen reminded the Rules Committee that we might want to keep some forms in court rules, and the Committee should evaluate Natasha Johnson's proposal with that potentiality in mind. Commissioner Nielsen also wondered where the forms would go when we remove them from court rules. Judge

Samuelson also questioned how we would know which forms to use once forms have been removed from court rules.

Commissioner Nielsen also emphasized the importance of courts knowing how to find forms and the need to proceed with caution in removing forms from court rules. Judge Samuelson asked Commissioner Nielsen for his proposal to deal with this concern. Commissioner Nielsen stated that Judge Goodwin would send a list of rules with forms for the Rules Committee to review. Judge Goodwin noted that AOC taking part in this issue would be helpful.

Judge Gerl asked if every form in court rules has a corresponding AOC form. Judge Samuelson stated that we must answer this question before we proceed with any proposal to remove forms from court rules.

Next Steps: Removing forms from court rules issue will be on the agenda for the next Rules Committee meeting scheduled for February 28th. Antoinette will forward the Rules Committee's questions about removing forms from court rules to Natasha Johnson.

10. The next Committee meeting is scheduled for Tuesday, February 28, 2023, at 12:15 p.m., via zoom video conference.

Judge Samuelson adjourned the meeting at 1:07 p.m.

DMCJA

MONTHLY COMMITTEE REPORT TO THE BOARD

****IF A CHAIR, OR A COMMITTEE MEMBER DESIGNEE, IS NOT AVAILABLE TO ATTEND THE MEETING VIA ZOOM/IN-PERSON, A WRITTEN REPORT SHOULD BE SUBMITTED FOR THE BOARD PACKET****

Conference Planning

COMMITTEE

**Andrea Beall, Puyallup
Municipal**

CHAIR(S)

PRINCIPAL ACTIVITIES OVER THE PAST MONTH

The membership of the committee changed as two members had to resign due to other commitments and two members were added.

The committee met on February 9, 2023 and February 23, 2023 to discuss planned activities.

Committee Chair appeared at the DMCJA Board meeting February 10, 2023 to advise the board an increased budget was going to be requested to facilitate planned activities.

WORKS IN PROGRESS AND PLANNED FUTURE ACTIVITIES

The committee meets again March 9, 2023 and continues to plan and organize networking opportunities for spring conference. Plans must be finalized to prepare information flyers to AOC by an April 5, 2023 deadline.

A budget proposal is being submitted to the DMCJA board for consideration at their March 10 meeting requesting additional funds for this year.

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SLATE FOR ELECTION – JUNE 2023

Simple majority vote wins

OFFICERS: 2023-2024 (1-YEAR TERM)

POSITION	NOMINATION	WRITE-IN CANDIDATE
President	<input checked="" type="checkbox"/> Judge Jeffrey Smith Spokane County District Court	<i>Write-in candidates for President are not allowed according to Bylaws.</i>
President - Elect	<input type="checkbox"/> Judge Karl Williams Pierce County District Court	<input type="checkbox"/>
Vice - President	<input type="checkbox"/> Judge Anita Crawford-Willis Seattle Municipal Court	<input type="checkbox"/>
Secretary/Treasurer	<input type="checkbox"/> Judge Jeffrey Goodwin Snohomish County District Court	<input type="checkbox"/>
Past - President	<input checked="" type="checkbox"/> Judge Rick Leo Snohomish County District Court	<i>Automatic succession according to Bylaws.</i>

BOARD OF GOVERNORS: 2023-2026 (3-YEAR TERM)

POSITION	NOMINATION	WRITE-IN CANDIDATE
#5 Full-Time Municipal Ct Vote for One	<input type="checkbox"/> Judge Whitney Rivera Edmonds Municipal Court	<input type="checkbox"/>
	<input type="checkbox"/> Judge Tracy Flood Bremerton Municipal Court	
#6 Part-Time Municipal Ct Vote for One	<input type="checkbox"/> Judge Angelle Gerl Airway Heights Municipal Court	<input type="checkbox"/>
	<input type="checkbox"/> Judge Lisa Mansfield Lakewood Municipal Court	
#7 Commissioner Vote for One	<input type="checkbox"/> Commissioner Tamara Hanlon Yakima County District Court	<input type="checkbox"/>
	<input type="checkbox"/> Commissioner Patrick Eason Skagit County District Court	
BJA Representative – District Court Position Vote for One	<input type="checkbox"/> Judge Tam Bui Snohomish District Court	<input type="checkbox"/>
	<input type="checkbox"/> Judge Michael Finkle King County District Court	
BJA Representative – Open Position Vote for One	<input type="checkbox"/> Judge John Hart Whitman County District Court	<input type="checkbox"/>
	<input type="checkbox"/> Judge Gregg Hirakawa King County District Court	

~~Workgroup on Judicial Independence~~

~~Final Report~~

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~~The Workgroup on Judicial Independence (the workgroup) met regularly for nine months from November of 2017 to the present with the goal of creating a system of responses to court independence issues. Suggested responses to these issues would form the basis for a “blueprint” for the Judicial Independence Fire Brigade, which was created by the DMCIJA Board of Governors (Board) during the Board Retreat in May, 2017.~~

~~The following judges served consistently on the workgroup:~~

~~Judge Scott Ahlf~~

~~Judge James Docter~~

~~Judge Michelle Gehlsen~~

~~Judge David Larson~~

~~Judge Linda Portney~~

~~Judge Rebecca Robertson~~

~~Judge David Steiner~~

~~The workgroup has had and continues to have the full support of the Administrative Office of the Courts (AOC). AOC representatives Dirk Marler and Sharon Harvey attended most meetings and Sharon Harvey also provided administrative and policy support.~~

~~Initially, members of the workgroup were not satisfied with the name of the committee, “The Judicial Independence Fire Brigade,” and eventually voted to rename the committee, “Council on Independent Courts (CIC).”~~

~~The workgroup also considered many options intended to further the independence of Washington’s courts of limited jurisdiction. One consistent option – a standard judicial contract for appointed municipal court judges – was finally abandoned in favor of a proposal for a court rule mandating, in the workgroup’s view, essential content for municipal court judicial services contracts. Arguably, General Rule (GR) 29 already attempts to shore up the constitutional independence of our courts. The independence of part time municipal courts is specifically addressed in GR 29 (k), which currently prohibits judicial service contracts with provisions that conflict with the rule and requires that any judicial service contract acknowledge that the court is a part of an independent branch of government and that the judicial officer and court employees are required to act in accord with the Code of Judicial Conduct and Court Rules.~~

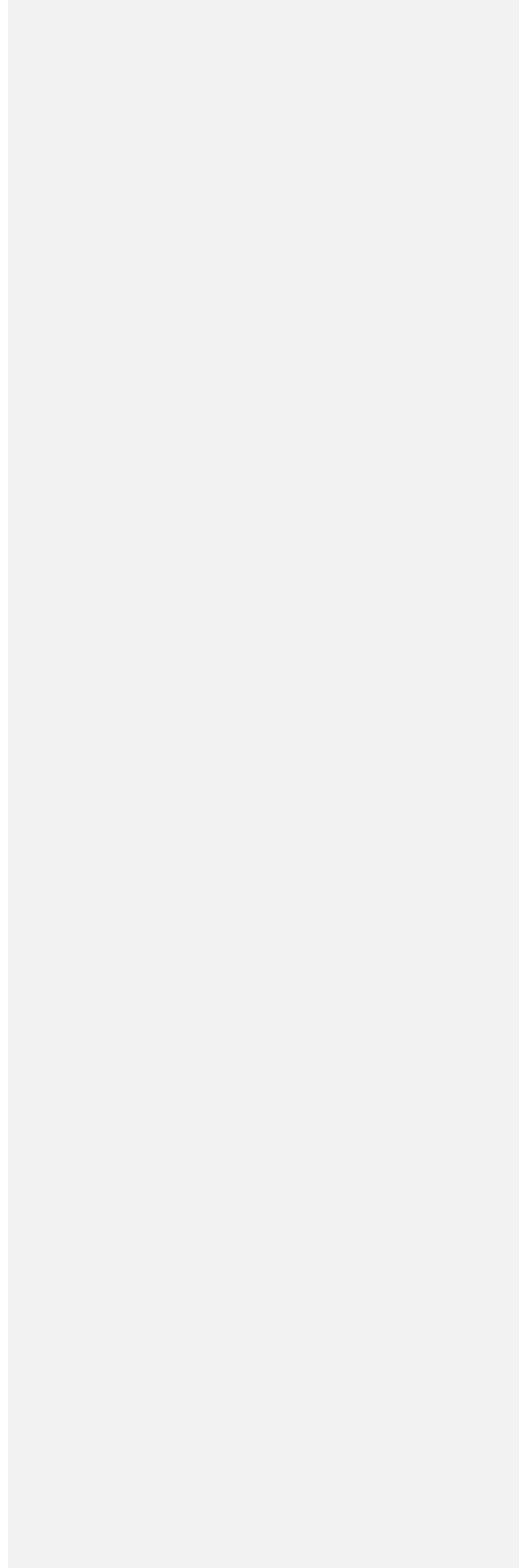
Proposal to Amend General Rule (GR) 29

~~The CIC proposes the addition of four new provisions to GR 29 in a new subsection (l), which would also require as follows:~~

~~(l) Required Provisions of a Part Time Judicial Officer Employment Contract~~

|

Term of Office and Salary



~~A municipal court judge's term of office shall be four years as provided in RCW 3.50.050. The judge's salary shall be fixed by ordinance in accordance with RCW 3.50.080 and the salary shall not be diminished during the term of office.~~

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Judicial Duties

~~The judge shall perform all duties legally prescribed for a judicial officer according to state law, the requirements of the Code of Judicial Conduct, and Washington State court rules.~~

Judicial Independence and Administration of the Court

~~The Court is an independent branch of government. The Presiding Judge shall supervise the daily operations of the court and all personnel assigned to perform court functions in accordance with the provisions of GR 29 (e), GR 29 (f), and RCW 3.50.080. Under no circumstances should judicial retention decisions be made on the basis of a judge's or a court's performance relative to generating revenue from the imposition of legal financial obligations.~~

Termination and Discipline

~~The judge may be admonished, reprimanded, censured, suspended, removed, or retired during the judge's term of office only upon action of the Washington State Supreme Court as provided in Article IV, section 31 of the Washington State Constitution.~~

~~See attached Proposed GR 29 Amendment.~~

Proposal to Adopt Policy and Procedure Manual

~~The workgroup also developed (mainly through the work of Judge David Larson) a "blueprint" for CIC responses to court independence challenges, titled The Council on Independent Courts, Policy and Procedure Manual:~~

Council on Independent Courts

Policy and Procedure ~~M~~Manual

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I. ~~Purpose and Powers~~ Mission Statement

~~The purpose of the mission of the~~ Council on Independent Courts ~~ss's~~ (CIC) ~~is mission is~~ to protect, promote, and maintain the respect and dignity of Courts ~~of Limited Jurisdiction~~ as a co-equal branch of ~~local~~ government. ~~The CIC:~~

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~~Provides a knowledge base of laws and principles on the importance of independent Courts of Limited Jurisdiction;~~
~~Provides advice and counsel to all three branches of local government on issues affecting independent Courts of Limited Jurisdiction;~~
~~Responds to threats to independent Courts of Limited Jurisdiction within the bounds of its powers and responsibilities;~~
~~Provides recommendations to the board of the District and Municipal Court Judges~~

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~~Association on further actions needed to be taken in response to threats to independent Courts of Limited Jurisdiction.~~

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II. Guiding Principles

Paragraph 1 of the Preamble to the Code of Judicial Conduct best sets forth the guiding principles of the CIC:

"An independent, fair, and impartial judiciary is indispensable to our system of justice. The United States legal system is based upon the principle that an independent, impartial, and competent judiciary, composed of men and women of integrity, will interpret and apply the law that governs our society. Thus, the judiciary plays a central role in preserving the principles of justice and the rule of law. Inherent in all the Rules contained in this Code are the precepts that judges, individually and collectively, must respect and honor the judicial office as a public trust and strive to maintain and enhance confidence in the legal system."

In sum, judicial independence and public confidence in the judiciary are inextricably intertwined.

Judicial independence provides the equal opportunity for justice and fairness that is desired by the citizens of our communities. Judicial independence is built on a foundation of accountability directly to the people we serve.

Judicial independence is not absolute; it must be tempered with overarching principles that rely upon checks and balances among the three co-equal branches of government. Trust and confidence in the judiciary is achieved and judicial independence is preserved when the decisions reached by judges are based upon ~~dispassionate~~ application of the facts to the law as well as the competent administration of the judicial branch.

Judges are required by the Code of Judicial Conduct to protect judicial independence and public confidence against external pressures intended to influence their decisions on or off the bench as well as internal threats caused by their own conduct, the conduct of other judges, and the conduct of court staff.

Members of the legislative and executive branches ~~should~~ also support an independent judiciary ~~because to do so to increases-increase~~ public confidence in local government as a whole, especially in jurisdictions where government officials appoint and retain judges. Thus, members of the other branches of government also play "...a central role in preserving the principles of justice and the rule of law" and they must "...individually and collectively...respect and honor the judicial office as a public trust and strive to maintain and enhance confidence in the legal system."¹

Therefore, all shall adhere to the following principles:

~~1.~~ Courts and court services shall be established and organized in compliance with

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¹ Preamble to the Code of Judicial Conduct

Article IV of the State Constitution, all applicable court rules, and all valid enabling

~~2.~~ laws.

~~3-1.~~

~~4-2.~~ The election, appointment, and/or retention of judges shall comply with Article IV of the State Constitution, all applicable court rules, and all valid enabling laws.

~~3.~~ Only judges and court staff shall manage courts.

III. Duties/Functions of CIC

~~(i)~~ Council on Independent Courts (CIC):

- ~~(1)~~ The DMCJA President shall endeavor to appoint both district and municipal court judges to the CIC.
- ~~(2)~~ The CIC will provide a knowledge base of laws and principles on the importance of independent courts.
- ~~(3)~~ The CIC will provide advice and counsel to all three branches of local government on issues affecting independent courts.
- ~~(4)~~ The CIC will respond to threats to independent courts within the bounds of its powers and responsibilities.
- ~~(5)~~ The CIC will provide recommendations to the board of the DMCJA on further actions needed in response to threats to independent courts of limited jurisdiction.
- ~~(6)~~ The CIC shall maintain a Policy and Procedure Manual outlining appropriate responses to court independence challenges. The Manual and any amendments must receive Board of Governors approval.
- ~~5-~~ ~~(7)~~ The DMCJA President shall be an ex officio member of the CIC.

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~~III.~~ ~~IV.~~ Guidelines for Action by the Council on Independent Courts

The CIC should consider acting if any of the following guidelines have been violated.

1. Proper Formation and Organization of Courts

Sec.	Guideli	Authority
(a)	A municipal court should not be terminated during the active term of office of a judge serving that court.	The terms of office in RCW 3.50.040 , RCW 3.50.050 , and RCW 35.20.150 should be construed in harmony with RCW 3.38.040(1)
(b)	A redistricting plan that reduces the salary or shortens the term of any district court judge shall not be effective until the next regular election for district judge.	
(c)	A city cannot terminate a contract for court services with a county until the end of the district court judge's term of office.	RCW 3.50.810(2) RCW 35.20.010(3)
(d)	A county cannot terminate an agreement for court services with a city without at least one-year's notice.	RCW 3.50.810(3) RCW 35.20.010(4)

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| (e) | A court should not be terminated because of the outcome of cases or decisions made by the judge. | General principles of judicial independence |
|-----|--|---|

2. Election, Appointment, and Retention of Judges

Sec.	Guideli	Authority
(a)	Judges must be selected for appointment in a fair, non- partisan, and open public process.	General principles of judicial independence
(b)	Local public officials from other branches of government should not attempt to influence judicial elections in the course of their official duties.	General principles of judicial independence
(c)	A district court judge’s full term of office is four years and shall not be shortened.	<u>RCW W</u> <u>3.34.0</u>
(d)	<u>Both elected and appointed municipal court judges serve a term of four years.</u>	<u>RCW</u> <u>35.20.150</u> <u>RCW 3.50.040</u>
(e)	<u>Contracts signed by appointed judges shall comply with GR 29(k).</u>	<u>GR 29(k)</u>
(f)	<u>A municipal court judge’s salary and/or other compensation shall be set by ordinance, not by</u>	<u>RCW 3.50.080</u>
(g)	<u>A judge’s salary or other compensation may not be reduced during the judge’s term of office.</u>	<u>RCW</u> <u>Wash. Const.</u> <u>Art. XI, Sec. 8.</u>
(h)	<u>The outcome of cases or decisions made by an appointed judge should not be the basis for non-renewal unless it can be shown that the decisions reached are contrary to the law or court rules.</u>	<u>General</u> <u>principles of</u> <u>judicial</u> <u>independence</u>

~~Both elected and appointed municipal court judges serve a term of four years.~~ [RCW 35.20.150](#) ~~RCW 3.50.040~~ [RCW 3.50.050](#)

- (d) ~~Contracts signed by appointed judges shall comply with GR 29(k).~~ [GR 29\(k\)](#)
- (e) ~~A municipal court judge's salary and/or other compensation shall be set by ordinance, not~~ [RCW 3.50.080](#) ~~RCW 25.20.160~~
- (f) ~~A judge's salary or other compensation may not be reduced during the judge's term of office.~~ [Wash. Const. Art. XI, Sec. 8.](#)
- (g) ~~The outcome of cases or decisions made by an appointed judge should not be the basis for non-renewal unless it can be shown that the decisions reached are contrary to the law or court rules.~~ General principles of judicial independence

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3. Proper Management of Courts

Sec.	Guideline	Authority
(a)	Judges must control the proposal and management of the court's budget and management of the court.	<u>GR 29(f)</u>
(b)	Courts must be adequately staffed with judges, support staff, and resources.	RCW 3.58.050 <u>RCW 3.58.050</u>
(c)	Only presiding judges can appoint pro tem judges.	<u>RCW 3.34.130</u> <u>RCW 35.20.200</u> <u>RCW 3.50.090</u>
(d)	The presiding judge must have sole control of the hiring, retention, and working conditions of all court staff. This includes control of labor negotiations relating to hiring, retention, and working conditions of court staff. Nothing prevents the presiding judge from voluntarily seeking the advice and assistance of the other branches of government in personnel matters.	<u>GR 29(f)</u> <u>RCW 3.54.020</u> <u>RCW 35.20</u> <u>RCW 3.50.080</u>
(e)	The court manages the probation department.	<u>ARLJ 11</u> <u>RCW 10.64.120</u>
(f)	The court manages the collection of fines, costs, forfeitures, and other assessments.	<u>RCW 3.02.045</u> <u>RCW 3.62.040</u> <u>RCW 35.20.220</u> <u>RCW 3.50.100</u>
(g)	Only courts can supervise violation bureaus.	<u>RCW 3.30.090</u> <u>RCW 3.50.030</u> <u>RCW 35.20.131</u>
(h)	Courts will decide cases on the merits consistent with laws and court rules regarding fines, costs, and other assessments. Courts will not serve as mere revenue generators for local government.	General principles of judicial independence

~~IV.~~ V. Initiation of Council on Independent Courts Action

If there is a violation of any CIC guideline then any person, including members of the CIC, may request that the CIC take action.

Upon receipt of the request for action, the CIC shall meet as soon as practicable via email. A ~~conference call~~ Zoom meeting may be set if email is inadequate. The CIC shall follow these protocols in determining how to respond to a request for CIC action.

1. The CIC will make an initial determination by majority vote of the CIC members participating whether there is good reason to believe that one or more guidelines have been violated;
2. The CIC shall advise the presiding judge of the affected court(s) and the complainant of the CIC's concerns and issues raised by the circumstances.
3. The CIC Chair will appoint a member of the CIC to act as the lead to ~~investigate~~ respond to the alleged violation and/or to gather further information, if needed;
 - a. No ~~investigation~~ response may take place over the objection of the affected presiding judge(s) unless the DMCJA Board approves the ~~investigation~~ the CIC's decision;
 - b. The DMCJA Board should call an emergency meeting to make the decision unless a regular meeting is scheduled for less than ten (10) days from the request for approval to proceed.
4. The CIC Lead may seek the assistance of other CIC members;
5. The CIC Lead has the authority to take any necessary action(s) that is/are within the Approved CIC Lead Actions provided below;
 - a. The CIC must approve any action that varies from the approved actions;
 - b. No action may be initiated that would result in the threat of or initiation of litigation or the filing of a complaint with any judicial or administrative body unless the DMCJA Board approves such action;

~~The DMCJA Board should call an emergency meeting to make the decision unless a regular meeting is scheduled for less than five (5) days from the request for approval.~~

VI. Actions Allowed ~~w~~With Approval of DMCJA President

A CIC Lead is authorized to take the following actions on behalf of the CIC with further approval by the DMCJA President:

- ~~1-i.~~ Interview anyone with relevant information;
- ~~2-ii.~~ Conduct factual and data research;
- ~~3-iii.~~ Make public records requests;
- ~~4-iv.~~ Prepare position papers that may not be submitted for publication without CIC approval;
 - ~~a-1.~~ Template position papers shall be used whenever possible.
 - ~~2.~~ In case of an emergency requiring an expedited response, the President may approve ~~b.~~ the publication without CIC approval.
- ~~5-v.~~ Communicate with public officials and members of the public;
 - ~~a-1.~~ Template correspondence shall be used whenever possible.
- ~~6-vi.~~ Appear and speak at public meetings before county or city legislative bodies;

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- ~~7~~.vii. Organize others to appear at public meetings and/or to correspond with public officials;
- ~~8~~.viii. Draft Op-Eds/Letters to the Editor, but such writings may not be submitted for publication without CIC approval;
- ~~9~~.ix. Recommend other actions to the CIC.

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Proposal to Amend DMCJA Bylaws

The work of standing DMCJA committees is memorialized in Article X of the DMCJA Bylaws. The DMCJA Board should determine whether the CIC should operate as a standing committee. If the Board votes to identify the CIC as a standing committee, the Bylaws should be amended as follows:

ARTICLE X ~~Committees~~ Section 1. Membership of Committees:

~~There shall be thirteen (13) standing committees and other such committees as may be authorized by the Association and by the President. The standing committees shall be the Nominating Committee, Bylaws Committee, Conference Committee, Legislative Committee, Court Rules Committee, Education Committee, Long Range Planning Committee, Diversity Committee, DOL Liaison Committee, Technology Committee, Therapeutic Courts Committee, Judicial Assistance Services Program, and Council on Independent Courts.~~

~~Committee Chairs shall submit written annual reports to the members at the Association's Annual Meeting. In selecting members for the Association's committees, the President should make every effort to assign a member to the member's first preferred committee, even if such assignment increases the committee's size.~~

Section 2. Committee Functions:

...

- ~~(1) Council on Independent Courts (CIC):~~
- ~~(2)~~
- ~~(3) The DMCJA President shall endeavor to appoint both district and municipal court judges to the CIC.~~
- ~~(4) The CIC will provide a knowledge base of laws and principles on the importance of independent courts of limited jurisdiction.~~
- ~~(5) The CIC will provide advice and counsel to all three branches of local government on issues affecting independent courts of limited jurisdiction.~~
- ~~(6) The CIC will respond to threats to independent courts of limited jurisdiction within the bounds of its powers and responsibilities.~~
- ~~(7) The CIC will provide recommendations to the board of the DMCJA on further actions needed in response to threats to independent courts of limited jurisdiction.~~
- ~~(8) The CIC shall maintain a Policy and Procedure Manual outlining appropriate responses to court independence challenges. The Manual and any amendments must receive Board of Governors approval.~~
- ~~(9) The DMCJA President shall be an ex officio member of the CIC.~~

It is anticipated that, upon Board approval of the workgroup proposals, the workgroup will sunset and the CIC will begin its work. Please contact me if you have any questions about the work of the workgroup or the proposals for the CIC.

Final Proposed Recommendations for Board Action

In conclusion, the workgroup recommends that the Board:

- Approve the final report of the workgroup;
- Approve the name change of the Committee from the Judicial Independence Fire Brigade to the Council on Independent Courts;
- Approve the proposed GR 29 amendments or forward the proposed amendments to the Rules Committee for approval and their eventual return to the Board for later approval;
- Approve the CIC Policy and Procedure Manual;
- Approve the proposed Bylaw amendments or forward the proposed amendments to the Bylaws Committee for approval and their eventual return to the Board for later approval and possible consideration at the spring conference pursuant to Article XI of the DMCJA Bylaws;
- Disband the Workgroup on Judicial Independence and approve the Council on Independent Courts as a new committee (pending the Bylaws change, which would designate the CIC as a standing committee).

David A. Steiner, Chair, Judicial Independence Workgroup

[Subsections (a)-(j) remain unchanged.]

(*) (j) Employment
Contracts. A part-time judicial officer may contract with a municipal or county authority for salary and benefits. The employment contract shall not contain provisions which conflict with this rule, the Code of Judicial Conduct or statutory judicial authority, or which would create an impropriety or the appearance of impropriety concerning the judge's activities.
The employment contract should acknowledge the court is a part of an independent branch of government and that the judicial officer or court employees are bound to act in accordance with the provisions of the Code of Judicial Conduct and Washington State Court rules. A contract for judicial services shall include the provisions set forth in section (1) of this rule.

NEW SECTION. (1) Required Provisions of a Part-Time Judicial Officer Employment Contract

(1) Term of Office and Salary

A municipal court judge's term of office shall be four years as provided in RCW 3.50.050. The judge's salary shall be fixed by ordinance in accordance with RCW 3.50.080 and the salary shall not be diminished during the term of office.

(2) Judicial Duties

The judge shall perform all duties legally prescribed for a judicial officer according to state law, the requirements of the Code of Judicial Conduct, and Washington State court rules.

(3) Judicial Independence and Administration of the Court

The Court is an independent branch of government. The Presiding Judge shall supervise the daily operations of the court and all personnel assigned to perform court functions in accordance with the provisions of GR 29 (e), GR 29 (f), and RCW 3.50.080. Under no circumstances should judicial retention decisions be made on the basis of a judge's or a court's performance relative to generating revenue from the imposition of legal financial obligations.

(4) Termination and Discipline The judge may only be admonished, reprimanded, censured, suspended, removed, or retired during the judge's term of office as provided in Article IV, section 31 of the Washington State Constitution.

Council on Independent Courts

Policy and Procedure Manual

I. Mission Statement

The mission of the Council on Independent Courts (CIC) is to protect, promote, and maintain the respect and dignity of Courts as a co-equal branch of government.

II. Guiding Principles

Paragraph 1 of the Preamble to the Code of Judicial Conduct best sets forth the guiding principles of the CIC:

“An independent, fair, and impartial judiciary is indispensable to our system of justice. The United States legal system is based upon the principle that an independent, impartial, and competent judiciary, composed of men and women of integrity, will interpret and apply the law that governs our society. Thus, the judiciary plays a central role in preserving the principles of justice and the rule of law. Inherent in all the Rules contained in this Code are the precepts that judges, individually and collectively, must respect and honor the judicial office as a public trust and strive to maintain and enhance confidence in the legal system.”

In sum, judicial independence and public confidence in the judiciary are inextricably intertwined.

Judicial independence provides the equal opportunity for justice and fairness that is desired by the citizens of our communities. Judicial independence is built on a foundation of accountability directly to the people we serve.

Judicial independence is not absolute; it must be tempered with overarching principles that rely upon checks and balances among the three co-equal branches of government. Trust and confidence in the judiciary is achieved and judicial independence is preserved when the decisions reached by judges are based upon application of the facts to the law as well as the competent administration of the judicial branch.

Judges are required by the Code of Judicial Conduct to protect judicial independence and public confidence against external pressures intended to influence their decisions on or off the bench as well as internal threats caused by their own conduct, the conduct of other judges, and the conduct of court staff.

Members of the legislative and executive branches should also support an independent judiciary to increase public confidence in local government as a whole, especially in jurisdictions where government officials appoint and retain judges. Thus, members of the other branches of government also play “...a central role in preserving the principles of justice and the rule of law” and

they must “...individually and collectively...respect and honor the judicial office as a public trust and strive to maintain and enhance confidence in the legal system.”¹

Therefore, all shall adhere to the following principles:

1. Courts and court services shall be established and organized in compliance with Article IV of the State Constitution, all applicable court rules, and all valid enabling laws.
2. The election, appointment, and/or retention of judges shall comply with Article IV of the State Constitution, all applicable court rules, and all valid enabling laws.
3. Only judges and court staff shall manage courts.

III. Duties/Functions of CIC

- (1) The DMCJA President shall endeavor to appoint both district and municipal court judges to the CIC.
- (2) The CIC will provide a knowledge base of laws and principles on the importance of independent courts.
- (3) The CIC will provide advice and counsel to all three branches of local government on issues affecting independent courts.
- (4) The CIC will respond to threats to independent courts within the bounds of its powers and responsibilities.
- (5) The CIC will provide recommendations to the board of the DMCJA on further actions needed in response to threats to independent courts of limited jurisdiction.
- (6) The CIC shall maintain a Policy and Procedure Manual outlining appropriate responses to court independence challenges. The Manual and any amendments must receive Board of Governors approval.
- (7) The DMCJA President shall be an ex officio member of the CIC.

IV. Guidelines for Action by the Council on Independent Courts

The CIC should consider acting if any of the following guidelines have been violated.

1. Proper Formation and Organization of Courts

Sec.	Guideli	Authority
(a)	A municipal court should not be terminated during the active term of office of a judge serving that court.	The terms of office in RCW 3.50.040 , RCW 3.50.050 , and RCW 35.20.150 should be construed in harmony with
(b)	A redistricting plan that reduces the salary or shortens the term of any district court judge shall not be effective until the next regular election for district judge.	RCW 3.38.040(1)

¹ Preamble to the Code of Judicial Conduct

- (c) A city cannot terminate a contract for court services with a county until the end of the district court judge’s term of office. [RCW 3.50.810\(2\)](#)
[RCW 35.20.010\(3\)](#)
- (d) A county cannot terminate an agreement for court services with a city without at least one-year’s notice. [RCW 3.50.810\(3\)](#)
[RCW 35.20.010\(4\)](#)
- (e) A court should not be terminated because of the outcome of cases or decisions made by the judge. General principles of judicial independence

2. Election, Appointment, and Retention of Judges

Sec.	Guideli	Authority
(a)	Judges must be selected for appointment in a fair, non- partisan, and open public process.	General principles of judicial independence
(b)	Local public officials from other branches of government should not attempt to influence judicial elections in the course of their official duties.	General principles of judicial independence
(c)	A district court judge’s full term of office is four years and shall not be shortened.	RCW 3.34.070 RCW
(d)	Both elected and appointed municipal court judges serve a term of four years.	RCW 35.20.150 RCW 3.50.040
(e)	Contracts signed by appointed judges shall comply with GR 29(k).	GR 29(k)
(f)	A municipal court judge’s salary and/or other compensation shall be set by ordinance, not by	RCW 3.50.080 RCW
(g)	A judge’s salary or other compensation may not be reduced during the judge’s term of office.	Wash. Const. Art. XI, Sec. 8,
(h)	The outcome of cases or decisions made by an appointed judge should not be the basis for non-renewal unless it can be shown that the decisions reached are contrary to the law or court rules.	General principles of judicial independence

3. Proper Management of Courts

Sec.	Guideline	Authority
(a)	Judges must control the proposal and management of the court’s budget and management of the court.	GR 29(f)
(b)	Courts must be adequately staffed with judges, support staff, and resources.	RCW 3.58.050 RCW 35.20.120 RCW 3.50.080
(c)	Only presiding judges can appoint pro tem judges.	RCW 3.34.130 RCW 35.20.200 RCW 3.50.090

(d)	The presiding judge must have sole control of the hiring, retention, and working conditions of all court staff. This includes control of labor negotiations relating to hiring, retention, and working conditions of court staff. Nothing prevents the presiding judge from voluntarily seeking the advice and assistance of the other branches of government in personnel matters.	GR 29(f) RCW 3.54.020 RCW 35.20 RCW 3.50.080
(e)	The court manages the probation department.	ARLJ 11 RCW 10.64.120
(f)	The court manages the collection of fines, costs, forfeitures, and other assessments.	RCW 3.02.045 RCW 3.62.040 RCW 35.20.220 RCW 3.50.100
(g)	Only courts can supervise violation bureaus.	RCW 3.30.090 RCW 3.50.030 RCW 35.20.131
(h)	Courts will decide cases on the merits consistent with laws and court rules regarding fines, costs, and other assessments. Courts will not serve as mere revenue generators for local government.	General principles of judicial independence

V. Initiation of Council on Independent Courts Action

If there is a violation of any CIC guideline then any person, including members of the CIC, may request that the CIC take action.

Upon receipt of the request for action, the CIC shall meet as soon as practicable via email. A Zoom meeting may be set if email is inadequate. The CIC shall follow these protocols in determining how to respond to a request for CIC action.

1. The CIC will make an initial determination by majority vote of the CIC members participating whether there is good reason to believe that one or more guidelines have been violated;
2. The CIC shall advise the presiding judge of the affected court(s) and the complainant of the CIC's concerns and issues raised by the circumstances.
3. The CIC Chair will appoint a member of the CIC to act as the lead to respond to the alleged violation and/or to gather further information, if needed;
 - a. No response may take place over the objection of the affected presiding judge(s) unless the DMCJA Board approves the CIC's decision;
 - b. The DMCJA Board should call an emergency meeting to make the decision unless a regular meeting is scheduled for less than ten (10) days from the request for approval to proceed.
4. The CIC Lead may seek the assistance of other CIC members;
5. The CIC Lead has the authority to take any necessary action(s) that is/are within the Approved CIC Lead Actions provided below;
 - a. The CIC must approve any action that varies from the approved actions;
 - b. No action may be initiated that would result in the threat of or initiation of litigation or the filing of a complaint with any judicial or administrative body unless the DMCJA Board approves such action;

VI. Actions Allowed with Approval of DMCJA President

A CIC Lead is authorized to take the following actions on behalf of the CIC with further approval by the DMCJA President:

- i. Interview anyone with relevant information;
- ii. Conduct factual and data research;
- iii. Make public records requests;
- iv. Prepare position papers that may not be submitted for publication without CIC approval;
 1. Template position papers shall be used whenever possible.
 2. In case of an emergency requiring an expedited response, the President may approve the publication without CIC approval.
- v. Communicate with public officials and members of the public;
 1. Template correspondence shall be used whenever possible.
- vi. Appear and speak at public meetings before county or city legislative bodies;

- vii. Organize others to appear at public meetings and/or to correspond with public officials;
- viii. Draft Op-Eds/Letters to the Editor, but such writings may not be submitted for publication without CIC approval;
- ix. Recommend other actions to the CIC.

...

Memorandum

To: DMCJA Board of Governors

From: Antoinette Bonsignore, AOC Staff, Fellow Judges Workgroup

Re: Granting Tribal and Other Judges Associate DMCJA Membership

Date: March 1, 2023

To establish a more collaborative working relationship with Washington State's tribal judges as well as other judges from different jurisdictions and the federal system, the DMCJA Board of Governors (Board) established the Fellow Judges Workgroup to evaluate the legal and policy questions involved with amending the DMCJA by-laws to grant tribal and other judges associate membership in the DMCJA.

The Fellow Judges Workgroup was tasked with examining the legal and policy questions associated with granting tribal and other judges associate membership in the DMCJA. To that end, the Fellow Judges Workgroup was tasked with developing a list of frequently asked questions regarding the legal and policy implications for granting tribal and other judges associate DMCJA membership.

The Fellow Judges Workgroup developed a list of legal questions submitted to the Court Services Division (CSD) via Dirk Marler, the CSD's Director, and Chief Legal Counsel. The Fellow Judges Workgroup also developed a list of questions for the Tribal State Court Consortium (TSCC) to examine the role and function of the TSCC and determine how the TSCC can advance the relationship between tribal judges and the DMCJA.

The responses to the legal questions the Fellow Judges Workgroup received from CSD Director Dirk Marler leave the Fellow Judges Workgroup with many additional unanswered questions regarding the decision to grant tribal and other judges associate membership in

the DMCJA. To date, the Fellow Judges Workgroup has not received responses to the questions submitted to the TSCC. Accordingly, the Fellow judges Workgroup has been unable to complete the list of frequently asked questions regarding amending the DMCJA by-laws to grant tribal and other judges associate membership in the DMCJA.

Considering that the Fellow Judges Workgroup will be unable to review the answers to the TSCC questions and still has many unanswered legal questions regarding amending the DMCJA by-laws to grant tribal and other judges associate DMCJA membership, the Fellow Judges Workgroup recommends that the Board pause any decisions granting tribal and other judges associate DMCJA membership. Additionally, the Fellow Judges Workgroup recommends that the Board not include the tribal and other judge membership issues on the DMCJA Spring Conference agenda.

In the meantime, the Fellow Judges Workgroup recommends that the Board of Governors consider establishing a TSCC Liaison to the Board to develop a more collaborative relationship with Washington State's tribal judges. The TSCC liaison would further the DMCJA's understanding regarding the role and functions of the TSCC and how the TSCC can advance a more collaborative partnership between the DMCJA and Washington State's tribal judges.

Lastly, the Fellow Judges Workgroup will continue investigating the legal and policy questions involved in amending the DMCJA by-laws to grant tribal and other judges associate membership in the DMCJA and will also continue developing the list of frequently asked questions.



CITY OF PUYALLUP

Municipal Court
929 E Main, Suite 120
Puyallup, WA 98372
(253) 841-5450

February 27, 2023

Judge Rick Leo, DMCJA President
DMCJA Board Members
c/o Stephanie Oyler, AOC

Re: Conference Planning Budget

Dear Judge Leo and DMCJA Board:

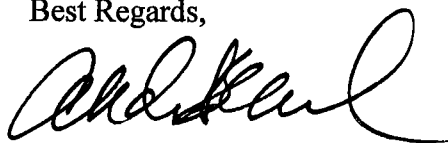
Please accept this letter as a formal request for additional funds to be allocated to the Conference Planning Committee for the 2023 Spring Conference.

As I explained at the February board meeting, our committee wants to plan entertainment that will be enjoyed by all for our first in person conference in three years. Additionally, the cost of renting the Networking Suite is a cost that must be paid from our budget this year. (In some years, hotels “comp” this expense). Our current budget allocation is \$4000. With the approval of the committee, I am requesting an increase for this year to \$5500 based upon the following breakdown:

Networking Suite space	\$ 730.90
Networking Suite food/nonalcoholic supplies	\$ 1200.00
Networking Suite banquet license	\$ 40.00
Band fee (Sunday night)	\$ 2000.00
Bartender to stay until 10 pm Sunday	\$ 350.00
Moving tables to allow dance space Sunday	\$ 250.00 (est)
Trivia night host fee	\$ 100.00
Trivia night host equipment rental	\$ 150.00 (est)
Trivia night dessert (7 dozen cookies/brownies)	\$ 294.00
24% service charge for dessert	\$ 64.50
9% taxes dessert	\$ 29.50
Trivia night beverage (5 gal infused water)	\$ 200.00
24% service charge	\$ 48.00
9% taxes	\$ 18.00
Total	\$5474.90.

Thank you for your consideration of this request. I am happy to be available for any questions you may have at ABeall@PuyallupWA.gov.

Best Regards,

A handwritten signature in black ink, appearing to read 'Andrea L. Beall', written in a cursive style.

Andrea L. Beall
Puyallup Municipal Court Judge
Conference Planning Committee Chair

WSSC Rules Committee

DMCJA has maintained objections to the recent amendments to CrRLJ 7.6 proposed by WDA and adopted by the Supreme Court Rules Committee. We have also continued discussions with WDA to seek common ground on this new rule. We have reached an agreement on CrRLJ 7.6(c) and jointly propose the following edits:

Agreement on CrRLJ 7.6(c)

CrRLJ 7.6 – Probation

...

(c) Revocation or Modification of Probation. The court shall not revoke or modify probation except (1) after a hearing in which the defendant shall be present, (2) upon stipulation of the parties. The defendant has the right to ~~be physically present~~ appear at all contested hearings and any hearing ~~at which the prosecution seeks to detain the defendant to reconsider bail or conditions of release.~~ The court has discretion to allow the defendant to appear through counsel or remotely.

....

WDA’s Proposal for CrRLJ 7.6(f) Cannot be Adopted

Unfortunately, we have not been able to reach an agreement on CrRLJ 7.6(f) that is consistent with existing Washington law. WDA has proposed, in their 29 January 2023 letter, new changes to CrRLJ 7.6(f) which the Supreme Court Rules Committee must reject. The new language reads as follows:

CrRLJ 7.6 – Probation

...

(f) Rights of the Defendant Unless Waived. The defendant is entitled to be represented by a lawyer, and a lawyer shall be appointed for a defendant financially unable to obtain one. Before a probation hearing, the probationer shall be advised of the nature of the alleged violation and provided discovery of evidence supporting the allegation, including names and contact information of witnesses. ~~If the defendant seeks to cross-examine witnesses, the defendant shall give notice at least three days before the hearing.~~ A defendant's request for an evidentiary hearing puts the court and prosecution on notice that the defense plans to cross examine witnesses unless they specifically state otherwise.

A defendant who gives such notice shall have the right to confront adverse witnesses unless the court specifically finds good cause for not allowing confrontation. At the hearing, the defendant shall have the right to present evidence and cross-examine any witnesses

....

First, this is completely new language that alters existing Washington law and must be vetted through the GR 9 rulemaking process. Under *State v. Dahl*, 139 Wn. 2d 678 (1999); *State v. Nelson*, 103 Wn. 2d 760 (1985); *State v. Robinson*, 120 Wn. App. 294 (2004), the defendant must assert the right to confrontation by objecting to hearsay evidence. The current rule, adopted by the Supreme Court and effective January 1, 2023, kept the existing framework in effect by requiring the defendant to object to hearsay and added a requirement that the objection must be made at least three days prior to the hearing.

This new language proposed by WDA completely ignores existing Washington law, removes the requirement for the defendant to object to hearsay, and requires the prosecutor to secure the appearance of witnesses or have a *Dahl* hearsay hearing for every contested probation violation. CrRLJ 1.2 provides that

These rules are intended to provide for the just determination of every criminal proceeding. They shall be construed to secure simplicity in procedure, fairness in administration, effective justice, and the elimination of unjustifiable expense and delay.

Requiring the defendant to object to hearsay preserves the balance between fairness and effective administration of justice contemplated by CrRLJ 1.2 and maintains the established procedure under Washington law. At a minimum, WAPA must be provided the opportunity to comment on this suggestion because of the shift from the defendant's obligation to object to a court rule duty imposed upon the prosecution.

Finally, DMCJA proposes the following edits to CrRLJ 7.6(f) set forth below. This suggestion maintains the balance existing under current Washington law between fairness and simplicity. This proposal could be adopted by the Supreme Court Rules Committee because it does not change existing Washington law.

CrRLJ 7.6 – Probation (DMCJA Proposal)

...

- (f) Rights of the Defendant Unless Waived. The defendant is entitled to be represented by a lawyer, and a lawyer shall be appointed for a defendant financially unable to obtain one. Before a probation hearing, the probationer shall be advised of the nature of the alleged violation and provided discovery of evidence supporting the allegation, including names and contact information of witnesses. If the defendant ~~seeks to cross-examine witnesses, the defendant shall give notice at least three days before the hearing.~~ objects to the use of hearsay in a contested hearing, the A defendant who gives ~~such notice~~ shall have the right to confront and cross examine adverse witnesses unless the court ~~specifically finds good cause for not allowing confrontation~~ to allow hearsay. At the hearing, the defendant shall have the right to present evidence and cross-examine ~~any~~ witnesses.

DMCJA thanks the Supreme Court for the opportunity to continue work on this probation rule.

Sincerely,

From: [Swanson, Sharon](#)
To: [Oyler, Stephanie](#); [Higashi, Brenden](#)
Subject: Follow-up from Jan 10 DMCJA Board Meeting: Blake Questions
Date: Tuesday, February 7, 2023 10:48:08 AM
Attachments: [image001.png](#)
[image004.png](#)

Stephanie & Brenden,

Below, please find my responses in red. I did review these with Chris. Please let me know if there are additional questions or if I can expand on any of the information below.

Thank you!

Sharon Swanson

Blake Implementation Manager | Management Services Division

Administrative Office of the Courts

P: 360.890.0991

sharon.swanson@courts.wa.gov

www.courts.wa.gov



From: Oyler, Stephanie <Stephanie.oyler@courts.wa.gov>
Sent: Friday, February 3, 2023 7:28 PM
To: Swanson, Sharon <Sharon.Swanson@courts.wa.gov>
Cc: Stanley, Christopher <Christopher.Stanley@courts.wa.gov>; 'rick.leo@snoco.org' <rick.leo@snoco.org>; Higashi, Brenden <Brenden.Higashi@courts.wa.gov>
Subject: Follow-up from Jan 10 DMCJA Board Meeting: Blake Questions

Hi Sharon,

At the DMCJA Board meeting on January 10 where you presented about Blake, the judges asked limited questions, so we offered to have them submit questions after the meeting. After soliciting questions on their listserv, below is a compilation of what has been asked. I've cc'd Chris on this email because I know he has an interest in the kinds of things that the judges are asking, too.

1. How many vacate and resentencing orders have been issued by Superior Courts, District Courts, and Municipal Courts respectively? How many outstanding cause numbers are there and do you have an estimate of whether these cause numbers are primarily in the Superior, District, or Municipal Courts? **As of December, the WSP reports a total of 43,000 vacates processed statewide. Unfortunately, we do not have data that can break that down by jurisdiction or court. Once the Refund Bureau comes online on July 1, 2023, we will be able to determine the amount of LFO refunds processed by court.**
2. In the DMCJA Board Meeting, you stated that an offer was made to a candidate for the Blake Team's District and Municipal Court Coordinator. Did the candidate accept the

role? If so, when will they come on board and how much experience do they have working with CLJs? Can you provide more specifics about how we will work with them? Sharon Fogo has accepted the role and will begin her work with AOC on February 16th. Ms. Fogo has worked with all three branches of courts for the past 30 years, most recently she was the elected superior court clerk in Mason county. Her primary focus will be to reach out to district and municipal courts to help us calculate the remaining number of Blake cases left to be vacated. AOC is tasked with providing quarterly reports to the Legislature to update them on the that has been completed and the work yet to be completed.

3. The slides on the current Blake reimbursement process stated that AOC has agreements with local jurisdictions to reimburse “extraordinary costs.” What constitute “extraordinary” costs and how can I make sure my municipality has an agreement with AOC? **Extraordinary costs** are costs associated with the processing of Blake vacates. The costs will reimburse the jurisdiction for the time a prosecutor, court administrator, clerk, judge, and defense attorney spends processing the actual vacate. AOC has interpreted this to include the hiring of additional staff, renting of additional space and equipment. While the legislature did not define the term in the budget proviso that created the Blake Refund Bureau, we do look to SB 5663, from the 2022 session. The legislation did not pass but did provide the following information: *Within appropriated funds, the administrator of the administrative office of the courts shall contract with each city to ensure sufficient availability of clerks, prosecutors, defenders, judicial officers, and courtroom space to complete all work required by this section within five years of the effective date of this section. Contracts to complete resentencing, vacation, and refund work under this act may be based on actual time or upon the average time necessary to complete a task.*

Court administrators should have the information about a reimbursement agreement. However, some jurisdictions declined to participate with the agreement, determining that their jurisdiction was not impacted by Blake. You are always welcome to reach out to the Blake team at AOC and we can provide you with the information about whether or not an agreement was entered, with whom and in what amount. The agreements were sent to the court administrators and the signing authority for the municipality and county. How can we find out how much money AOC allocated to each District Court or Municipal Court for reimbursement of extraordinary costs related to the processing of vacates and LFO refunds? AOC allocated monies by jurisdiction – lumps sum amounts to counties and cities for the courts located in their jurisdiction. We did not break out allotments by court. For instance, Benton County received just over \$6 million for their superior & district court as well as any municipal courts contracted with their district court to receive court services.

4. If a jurisdiction issues vacate orders or orders refunds ex parte, is the court expected to notify the impacted individual that they had a conviction vacated and/or a refund of fees paid is available, or does AOC notify the impacted person? **Effective July 1, each court will need to notify the AOC Refund Bureau of completed vacates with LFO reimbursement owed.** AOC is tasked with providing general notification of the Bureau and the process for individuals to apply to receive their refund. Prior to July 1, each Court is handling this a bit differently, with some courts providing notice and others choosing to handle the vacate exparte and wait for the person to contact the court.
5. When will AOC and the Blake Team have best practice guidance for courts so we can ensure we are providing enough information in our orders or reports to AOC to ensure timely updates to the AOC Refund Bureau database? **AOC has distributed information on how each district and municipal court should compile the BIT reports and we have distributed information on what information is necessary to process refunds.** We are in the process of establishing the refund bureau and will release guidance on how the process will work in Spring, 2023. This will allow us to incorporate any legislation that

may pass during the currently ongoing legislative session.

6. Thank you for recently providing our courts with guidance on how to run BIT reports to help identify Blake impacted cause numbers. What is the deadline courts need to complete their review process and submit reports to your team by? **The only deadline we have thus far is June 30th, 2023 when the budget proviso and reimbursement agreements expire. AOC continues to work with the Legislature to request continued funding for continue the Blake work.**

I'm aware that some of the responses here will depend heavily on what happens with HB 1492, so I think it is ok to include a caveat about that but focus on the current or expected procedures as of July 1. I also know that some of these may be difficult, if not impossible, to answer. If an answer can't be given, please provide a "why" to help us explain to the judges.

We didn't give the judges a specific deadline for when you might be able to provide some responses to their questions, so whenever you think is reasonable. Please let me know if you'd like to discuss further or have us request clarification from the individuals who asked these questions (Brenden – also cc'd – can help with this).

Thank you,

Stephanie Oyler (she/her)

Court Association Coordinator | Office of Judicial and Legislative Relations

Administrative Office of the Courts

M: 360.890.0901

stephanie.oyler@courts.wa.gov

www.courts.wa.gov





Why Can't We Be Friends?

Improving Communication and Cooperation Between Courts and the Media

**SAVE
THE
DATE**



Friday, May 12, 2023

9:00 AM – 12:00 PM

Join in a Unique Learning Opportunity With Court and Media Professionals

This event will feature a panel of media and judicial ethics experts as we learn more about how courts and media can cooperatively co-exist:

- Discuss ethical responsibilities and limitations for media and judicial officers;
- Hear first-hand from media on news demands, priorities, and operations and how courts can contribute to accurate reporting;
- Learn about tools and resources available to help report on court operations;
- Meet and mingle with local media members, judicial officers, and court administrators.

MEETING LOCATIONS

Spokane, Tri-Cities, Wenatchee, Vancouver, Tacoma, Seattle, and Mt. Vernon
Site details to be provided.

Continuing Legal Education (CLE), Continuing Judicial Education (CJE) and Continuing Court Administrator Education (CAE) credits pending

Fundamentals of “Masking” and Suspensions for CDL Holders in Washington Traffic and Criminal Courts

Wednesday, June 28, 2023 | 12 P.M. PST (One Hour) | Online | Tuition: Free

The practice of “masking” violations or the unwarranted reduction of charges for Commercial Drivers in Traffic and Criminal Courts across America is fairly common. When CDL drivers are afforded these opportunities, they often lead to less safe roads and highways for all drivers and passengers. Additionally, the likelihood of more crashes involving CDL holders is increased, which often leads to severe injury or death. To combat this challenge, it is necessary for judges, as the guardrails of the judicial system, to be aware of the basic rules which govern CDL holders by reporting convictions and imposing license suspensions where required by law. This course will provide judges the necessary information and tools to identify, address and combat and respond to “masking” when cases appear in the courtroom.

Course Objectives:

After this course, participants will be able to:

- Identify applicable Federal and state CDL/CMV laws;
- Determine what constitutes "masking";
- Discover the unique definition of a "conviction" under CDL/CMV laws;
- Summarize the major components related to Access to Justice;
- Hone techniques designed to improve in-court caseflow management and identify CDL cases with potential masking problems;
- Balance Procedural Fairness concerns to avoid federal masking violations; and
- Develop ethical and efficient procedures for handling of CDL/CMV cases in their courts.

Register Here: <https://register.judges.org/default.aspx?p=S1234-CDLWWA062823>

This webinar may be eligible for Continuing Legal and Judicial Education (CLE/CJE) credits under most state boards/bars/commissions.



WASHINGTON STATE MINORITY AND JUSTICE COMMISSION

2023 Commission Members

Justice Mary I. Yu
Co-Chairperson
Washington State Supreme Court

Judge Veronica Alicea-Galván
Co-Chairperson
King County Superior Court

Judge Johanna Bender
King County Superior Court

Mike Chin
Access to Justice Liaison

Ms. Lisa Castilleja
University of Washington School of Law

Judge Faye Chess
District and Municipal Court Judges Association

Professor Mark A. Chinen
Seattle University School of Law

Judge Linda Coburn
Edmonds Municipal Court

Ms. Grace Cross
Skamania County Clerk

Chief Adrian Diaz
Seattle Police Department

Judge Theresa Doyle
King County Superior Court

Professor Jason Gillmer
Gonzaga University School of Law

Judge Anthony Gipe
Kent Municipal Court

Judge Bonnie J. Glenn
Office of Administrative Hearings

Ms. Kitara Johnson
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District and Municipal Court Managers Association

Ms. Anne Lee
TeamChild

Judge LeRoy McCullough
King County Superior Court

Justice Raquel Montoya-Lewis
Washington State Supreme Court

Ms. Karen Murray
King County Associated Counsel for the Accused

Briana Ortega
Stamper Rubens, P.S.

Mr. Christopher Sanders
Pacifica Law Group

Judge Ketu Shah
King County Superior Court

Judge Lori K. Smith
Washington State Court of Appeals

Mr. Chad Enright
Washington Association of Prosecuting Attorneys

Judge Leah Taguba
King County District Court

Jeremy Walker
Minority Bar Associations

Judge Karl Williams
District and Municipal Court Judges Association

February 23, 2023

Washington State Minority & Justice Commission
1112 Quince St SE
Olympia, WA 98501

Re: Save the Date for the 2023 National Consortium on Racial and Ethnic Fairness in the Courts (NCREFC) Annual Conference hosted by the Washington State Minority & Justice Commission in Seattle, May 21-24, 2023

To Our Fellow Servants in Equal Justice Initiatives:

On behalf of the Washington State Minority & Justice Commission (MJC), we are delighted to announce that we will be hosting the [2023 Annual NCREFC Conference](#) in Seattle, May 21-24, 2023, at the Hilton Motif Seattle Hotel. *Please find enclosed a preliminary agenda for the conference.*

The theme of this year's conference is **"Justice: Promises to Keep."** Conference participants will include judges, attorneys, legal professionals, advocates, and guests from Washington state and across the country. We will explore the root causes of racial and ethnic bias and disparities in state courts and judicial systems through an analysis of past and current legal failures; highlight solutions to ensure courts keep the promise of justice for all; and promote the conference's guiding principles of learning from the past to build a better future and actively opposing and eliminating racism at the individual, institutional, and structural levels.

The NCREFC was founded in 1989 by the Washington State Minority & Justice Commission, through the leadership of the late Justice Charles Z. Smith, and three other similar commissions and task forces from New Jersey, New York, and Michigan. The NCREFC has grown to 37 member-states, all dedicated to the mission of eliminating racial and ethnic bias in local judicial systems. Every year, the Annual Conference brings together member-states and partners from across the country to examine the treatment of racial and ethnic minorities in their courts, share their collective knowledge, and provide technical expertise on the subject of racial and ethnic fairness.

The Minority & Justice Commission is honored to host the Annual Conference this year. Washington state last hosted the Annual Conference in 2008. Since that time, the MJC has led groundbreaking racial equity and racial justice initiatives in the courts, including numerous statewide research and reform projects on the issues of legal financial obligation (LFO) practices, pretrial release, and jury diversity, and hosted symposia for the

**Administrative Office of the Courts ♦ Post Office Box 41170 ♦
Olympia, Washington 98504-1170
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E-mail: AOCMIN/JUS@courts.wa.gov ♦ Website: www.courts.wa.gov**

Washington Supreme Court on such topics as reparations for African Americans, the increased incarceration of women and girls of color, and bias within artificial intelligence.

As the host this year, the MJC is asking for support from our equal justice allies and partners in making this conference a success. That support can be attendance at the event, assistance promoting the event, and other support. Please save the date and expect updates from the planning committee on how you can help make this year's conference a success.

If you have any questions, please contact Carolyn Cole at carolyn.cole@courts.wa.gov.

Sincere Regards,

A handwritten signature in black ink, appearing to read 'VERONICA GALVAN', with a long horizontal line extending to the right.

VERONICA GALVÁN
Judge, King County Superior Court
Co-Chair, Washington State Minority & Justice Commission
National Consortium Board Member

Enclosed: National Consortium on Racial & Ethnic Fairness in the Courts 2023 Conference and Annual Meeting Preliminary Agenda



National Consortium on Racial and Ethnic Fairness in the Courts 2023 Conference and Annual Meeting

Hosted by the Washington State Minority and Justice Commission
Seattle, WA | May 21-24, 2023



PRELIMINARY AGENDA

****all times listed are Pacific Standard Time ****

Sunday, May 21, 2023

- ❖ 9 a.m. – 2 p.m. DEI Collaborative Pre-Conference Meeting
(Collaborative Delegates and Consortium Board only)
- ❖ 1 p.m. – 5 p.m. Conference Registration
- ❖ 3 p.m. – 5 p.m. National Consortium Pre-Conference Board Meeting
- ❖ 5:30 p.m. – 7:30 p.m. Opening Program

Monday, May 22, 2023

- ❖ 7 a.m. – 8:15 a.m. Breakfast
- ❖ 8:20 a.m. – 8:50 a.m. Opening Remarks
- ❖ 9 a.m. – Noon *Annual WA Supreme Court Symposium
– Salus Populi: The Social Determinants of Health,
presented by Northeastern University Center for Health
Policy and Law*
**** This Symposium is an annual event sponsored by the
Supreme Court of Washington. The Symposium is open
to the public and will be livestreamed by TVW. ****
- ❖ 12:15 p.m. – 1 p.m. Lunch
- ❖ 1:15 p.m. – 3:15 p.m. State of the States Session
- ❖ 3:15 p.m. – 3:30 p.m. Break
- ❖ 3:30 p.m. – 6:30 p.m. Conference Keynote Address with Film and Discussion
featuring Jeffery Robinson, Founder of the Who We Are
Project

Tuesday, May 23, 2023

- ❖ 7 a.m. – 8:15 a.m. Breakfast
- ❖ 8:20 a.m. – 8:30 a.m. Morning Remarks
- ❖ 8:30 a.m. – 8:40 a.m. Film Viewing: *Tribute to Secretary Norman Y. Mineta*
- ❖ 8:40 a.m. – 10 a.m. Plenary Session: *Japanese American Incarceration*
Authors Panel: *Forced Removal, Patriotism, &
Resistance*

Tuesday, May 23, 2023 (continuation)

- ❖ 10 a.m. – 10:20 a.m. Break and Book Signing
- ❖ 10:20 a.m. – 11:40 a.m. Plenary Session: *Japanese American Incarceration during WWII and its Relation to Modern Justice Movements*
- ❖ 11:45 a.m. – 1:15 p.m. Achievement in Equity Awards Luncheon
- ❖ 1:15 p.m. - 1:30 p.m. Break
- ❖ 1:30 p.m. – 3 p.m. Educational Breakout Sessions
- ❖ 3 p.m. – 3:15 p.m. Break
- ❖ 3:15 p.m. – 4:45 p.m. Educational Breakout Sessions
- ❖ 5 p.m. – 8 p.m. Networking Event at WOW Gallery in Downtown Seattle

Wednesday, May 24, 2023

- ❖ 7 a.m. – 8:15 a.m. Breakfast
- ❖ 8:20 a.m. – 8:35 a.m. Morning Remarks
- ❖ 8:35 a.m. – 10:05 a.m. Plenary Session: *TSCC Tribal Judge Panel*
- ❖ 10:05 a.m. – 10:20 a.m. Break
- ❖ 10:20 a.m. – 11:45 a.m. Plenary Session: *Yesterday, Today, and Still Tomorrow: A Leadership Roundtable on the Work of Racial and Ethnic Justice in the Courts*
- ❖ 11:45 a.m. - Noon Conclusion of Conference and Closing Remarks
- ❖ 1 p.m. – 3 p.m. National Consortium Post-Conference Board Meeting

The conference program, including the educational breakout sessions, is under development and subject to updates and revisions.

/February 17, 2023 Update

NATIONAL CONSORTIUM ON RACIAL & ETHNIC FAIRNESS IN THE COURTS

2023 CONFERENCE
& ANNUAL MEETING

"JUSTICE: PROMISES TO KEEP"

*Hosted by the Washington State
Minority and Justice Commission*



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Seattle, WA | May 21-24, 2023
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